



Parent/Guardians of MMS:

I just want to thank everyone for their patience and understanding during this time. We know that this is a difficult time for everyone. We are looking forward to seeing our students back at MMS this year, but it will look different in many ways. Below I have listed a lot of information about how the day will work and what ways you can help. I know that it is a lengthy document, but please take the time to read it because it will help us to make sure that we follow all of the safety guidelines.

Please share this with your child: To our sixth graders, we welcome you to MMS! We apologize that we did not get to have orientations with you, but we will be uploading videos to prepare you for the start of middle school! To our seventh and eighth graders, I am sorry that our year was cut short last year. I know that you are used to the procedures that we had before you left, but a lot of that has changed!

It is important that each student read this letter and information with their parents/guardians. If you have any questions, I have my information at the bottom of this letter and I ask that you email or call anytime! We are here to help and while this year will look different, we will make sure that it is a wonderful school year!

When reading through this document and the changes that we have made, please remember that these changes are to keep everyone safe. I know that there are a lot of changes, but we feel that this is the most appropriate way to start off the school year with the situation that we are in. I appreciate your understanding and patience during this time.

Start of the School Year Schedule: We will have two cohorts for this coming school year. Cohort A will start on Monday, August 24th. Cohort B will start on Monday, August 31st. Students will attend school in person Monday through Thursday on the week their cohort is in session.

The cohorts will be determined by household and class sizes. We will be working with our database to determine these cohorts.

Friday will be a teacher planning day along with a deep cleaning day. Students will continue online learning on this day as well. They will be able to reach out to their teachers that day if they have any questions.

When students are not in school, they will be expected to continue their education through Google Classroom.

Online Option: If you feel that it would be best for your child to learn from home, there is an online option through Marietta City Schools. Your child can learn from their teacher through

Google Classroom. If you are interested in this option, please email bschob@mariettacsdo.org or call 740-374-6530 ext. 3015. You will select this option for one nine weeks. After the nine weeks is over, you can determine if you would like to remain online or come to in person classes.

Start Dates: School will start for all students electronically on Wednesday, August 19th. We ask that August 19th, 20th, and 21st all students log on to their Google accounts and Google Classroom to view videos and review classroom/school procedures. We will be uploading important information to help you understand how the school year is going to work.

Device Deployment: All of our students will be getting a Chrome Book for this coming school year. The below dates are the assigned times that you can come to pick up the device. Parents/guardians will need to come during one of these times; you can choose whatever date and time works best for you.

Wednesday, August 12th from 2:00 p.m.-6:00 p.m.

Thursday, August 13th from 10:00 a.m.-6:00 p.m.

Friday, August 14th from 8:00 am-12:00 p.m.

Temperature Taking: Before your child leaves the house in the morning, it is essential that you take their temperature. If they are running a temperature 100 or higher, they will need to stay home. This year it is extremely important that if your child is not feeling well, that you have your child remain home. If they have a fever, a persistent cough, or shortness of breath/difficulty breathing, they should stay off campus until cleared by their medical provider to return to school.

Building administrators will be doing random temperature checks throughout the day.

Morning Routine: We ask that students be dropped off between 7:25-7:40 a.m. Students are not permitted into the building until 7:20 a.m. and we do not have supervision outside until 7:20 a.m. We want to make sure that all social distancing rules and protocols are followed so we asked that they are dropped off during the appropriate time. Once the student is dropped off, they will be permitted to go eat breakfast or go to the gym. In each place, the student will have an assigned seat. Once they have been to their seat, they will remain in their seat until they are dismissed to their homeroom.

Classroom Structure and Cohorts: Each teacher at MMS will have a homeroom. With each teacher having a homeroom and the cohorts that are assigned, there will be about eight to ten students in a classroom. The students will stay with their homeroom class for the whole school day. They will be instructed in that subject area and the teacher will facilitate the other subjects through Google Classroom. The students will have scheduled restroom breaks and they will also have brain breaks throughout the day.

--We will reevaluate the plan of students staying in homerooms with the same teacher weekly. After we get into the routine of the new school year and if we feel that everything is going smoothly, we will make the change for our students to change classes if necessary.

Lunchroom Procedures: Students will be dismissed to lunch in an orderly fashion. Once they get to the lunchroom, they will sit in their assigned seat. They will have the same assigned seat every day. They will wait for their table to be dismissed in order to get lunch. Once they have their lunch, they will be expected to remain seated throughout the whole lunch period. If they need an item, they will raise their hand and our lunch monitors will help them. Towards the end of the lunch period, we will dismiss each table to throw away their items. Students will be socially distant and sitting six feet apart in their assigned seats throughout the lunch period. Between each lunch we will do a thorough clean before the next group of students comes into the lunch room.

Recess: To start off the school year, we are going to be working with our students on the new protocols and procedures throughout the day. Once we get used to those procedures, we will take an appropriate number of students out to recess. The recess will be structured and will follow all social distancing guidelines. Once we determine that recess is appropriate, we will make sure to send this information out to all of our families.

Face Masks: Students will be expected to wear a face mask throughout the day. When the student arrives at school, they need to have their face mask on. We will have scheduled “mask breaks” throughout the day. It is very important and essential that our students follow these expectations and wear their face mask throughout the day. If students do not follow this expectation, the student will be sent home and asked to work remotely from home.

Water Bottles: Please have your child bring a water bottle with them every day. We ask that the water bottle is clear if possible. Students will not be permitted to use our water fountains and drink directly out of them. However, we do have water fountain filters that they can refill their water bottle throughout the day.

Lockers: Students will not be using their lockers this school year. We ask that students bring a backpack with their Chromebook in it so that it is protected. The students will report straight to their homeroom class in the morning and they will place their items in that room for the day.

Materials/Items: There are some items that students will need to bring to school this year and that will be part of our school supply list. Students will need a:

- Face mask
- Clear Water Bottle
- Earbuds
- Mechanical pencils
- Individual pencil case or art box

Please make sure that on all the items that you purchased for your child that their name is on it. We will be sending out our regular school supply list, but these are some general items that all students will need this coming school year.

Homeroom Teacher: In the past we have posted the homeroom classes the week before school starts. This year every student will be able to see their schedule on Infinite Campus. You will be able to see who your homeroom teacher is and what other classes you have. We will also be making personal phone calls to let students and parents/guardians know what homeroom teacher your child will be having.

Schedule Change: If there is a class that you need changed, you can email our guidance counselor, Mrs. Sayre. Her email is: esayre@mariettacsdoh.org. You can also call her at 740-374-6530 ext. 3128. She will help with your schedule and make that change. Schedules will be finalized by Friday, August 14th.

Sick Student: If we have a child that develops symptoms throughout the day, we will immediately place them in the Health and Wellness room that will be monitored by a staff member. We will immediately call home to a parent/guardian. We ask that you make arrangements for your child to be picked up as soon as possible so that they can go home and be cared for. To return to school, a student must be transported to school by a parent or guardian and must be checked by the school nurse and present a letter from their physician or the Marietta/Belpre Health Department releasing them back to school.

Visitors/Guests and Sign In/Sign Out: Visitors and guests will not be permitted into the building. If you are coming to sign your child out, we will ask that you buzz the office. We will have you enter the building, but remain the glass area. Please make sure that you wear a face mask during this time. There will be a sign out sheet there on a desk where you put your information. A secretary or staff member will come to the glass area to check your ID and your information before releasing the child.

If you need to meet with an administrator or teacher, we ask that you call the office and schedule an appointment.

Cleaning Protocols: It is essential that we continue to make sure that our building is cleaned throughout the day. Our restrooms will be cleaned every two hours. After breakfast and between lunches, our cafeteria will be thoroughly cleaned before a new group of students come in. Each classroom will have wipes and cleaning supplies to clean throughout the day. There will be hand sanitizer in every classroom for students to use throughout the day while also going to the restroom to wash their hands. Students will be expected to wash their hands before they eat lunch and once returning from lunch.

At the end of the day the classrooms will be thoroughly cleaned and be prepared for the next day. On Fridays our custodians will do a deep cleaning of the building in order to prepare for the new group of students the following week.

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