

Acceleration Procedure for Early Entrance to Kindergarten

- > Early Entrance birth dates that fall on or before August 31 will be screened at spring K registration.
- > Any birth date on or after September 1 will follow the Acceleration Procedure below and will not be screened at the K registration in the spring.

Acceleration Procedure:

1. Parent, preschool teacher, or pediatrician may refer a child for early entrance to Kindergarten.
 - Forms will be available at each elementary for elementary principals to give to parents who are interested in starting the process.
 - Request for Early Entrance form will be completed by the parent (Form 1).
 - Form will be sent to Acceleration Coordinator at Student Services Center by the parent.
 - Parents who call Student Services Center will be directed to the student's attendance area elementary building to obtain the referral form.
2. Acceleration coordinator will contact the family and a team meeting at the elementary school will be set up to discuss:
 - the steps in the acceleration process
 - alternatives to early entrance
 - assessment plan
 - team is made up of the principal, kindergarten teacher, preschool teacher, school psychologist, and the parent.
3. Acceleration Coordinator will contact the student the Student Services Center to alert the school psychologist to the referrals.
4. School psychologist will:
 - Assess each student referred using an approved ability (IQ) assessment.
 - Complete Section III of the IOWA Acceleration Scale.
 - contact the Acceleration Coordinator to set up appointments with the child's family to complete aptitude and achievement assessments.
5. Once all appropriate assessments are completed and the proper sections of the IOWA Acceleration Scale protocol.
 - Acceleration Committee will convene.
 - Acceleration Committee is made up of the principal, kindergarten teacher, preschool teacher, school psychologist, and the parent.
 - Acceleration Coordinator will facilitate the meeting.
 - The Acceleration Committee will make a determination of eligibility for early entrance to Kindergarten.
 - Parents will be informed of their right to appeal if the student is non-recommended for acceleration to Kindergarten.
6. Each early entrant who has been accelerated to Kindergarten will have:
 - A Written Acceleration Plan (WAP) (Form 2).
 - The plan will detail who is responsible for what to ensure there are not skills gaps for the child.
 - The receiving teacher has the most responsibility.
 - Every child who is accelerated must have a follow up meeting with 60 days of the acceleration with members of the school team.
 - the purpose of the meeting is to determine if this should become a permanent placement or not.
 - If it is not done in 60 days and the child is not permanently placed and returns to the previous grade level, it becomes retention on the child's records. If this occurs before 60 days it is not an issue.

- Either way, whatever the final outcome, the child needs to be entered into EMIS via Infinite Campus as an acceleration student indicating their correct grade placement.