

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
July 24, 2017**

The Marietta City School District Board of Education held a regular meeting on Monday, July 24, 2017 at the Administration Offices, 111 Academy Drive, Marietta, Ohio. All Marietta City School District Board of Education meetings are placed on the website after approval.

The President, Mr. William Hutchinson called the meeting to order at 5:30 P.M.

Roll Call:

Members Present: Mr. Bartunek, Mr. Lazer, Mrs. Myers, Mr. Hutchinson

Members Absent: Mr. Garrison

Mr. Hutchinson invited all to join in the Pledge of Allegiance to the flag of the United States.

PRESENTATIONS AND COMMENDATIONS

CITIZEN FORUM

REPORTS AND COMMENTS:

BOARD:

- Mr. Bartunek discussed looking over the buildings with Mr. Hampton.
- . Mr. Lazer discussed a coding class at Marietta Middle School.
- . Mrs. Myers discussed not running for board and also the Washington playground.
- . Mr. Hutchinson gave an update on the Student Services.
- . Mr. Hutchinson gave an update on the Chinese Teacher

STAFF:

- Will Hampton gave an update on the Chinese Teacher.
- Will Hampton gave an update on the summer projects/online enrollment/electronic records.
- Jona Hall discussed the Curriculum adoption, website, third grade reading guarantee and professional development.

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2017-60 Mr. Lazer made a motion to accept the minutes as presented for the regular meeting held on June 26, 2017. Mrs. Myers seconded the motion.

Mr. Hutchinson called for a vote – Yeas: Mr. Bartunek, Mr. Lazer, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the motion passed and the minutes adopted as presented.

Res. #2017-61 Mr. Lazer made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mrs. Myers seconded the motion.

- Record of Cash and Investments – June 30, 2017
- Financial Report by Fund/SCC – June 30, 2017
- General Financial Report – SM2 – June 30, 2017
- Approve FY 2018 Permanent Revenue and Appropriations with the legal level control set at the Fund Level
- Discussion of Five Year Forecast and Actuals
- Checks over \$1,000.00 – June 30, 2017
- Approve Fiscal Officer’s Certification

Mr. Hutchinson called for a vote – Yeas: Mr. Bartunek, Mr. Lazer, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the motion passed and financial data adopted as presented.

Res. #2017-62 Mrs. Myers made a motion and Mr. Bartunek seconded the motion to accept the following donations:

G(3) WHEREAS, Smitty’s Pizza has donated \$135.00 to The Marietta Marquettes, and

WHEREAS, Marietta Girls Volleyball Camp has donated \$1,040.00 and \$2,005.00 to MHS Girls Volleyball, and

WHEREAS, Marietta Cheerleaders has donated \$2,676.50., \$1,138.38, \$268.15, \$1,671.84, \$133.00, \$53.00, \$270.00, Smitty’s Pizza has donated \$145.00, Wendy’s has donated \$185.73, and Little Ceasers has donated \$439.00 to MHS Cheerleading, and

WHEREAS, Marietta Girls Basketball has donated \$1,680.00 to MHS Girls Basketball, and

WHEREAS, Marietta Athletic Boosters has donated \$200.00 and Golf Tournament has donated \$6,177.00 to MHS Golf, and

WHEREAS, Kinetics Networking has donated \$300.00 to Marietta High School for the Academic Banquet, therefore

BE IT RESOLVED, that the Marietta City School District Board of Education accept these donations, and

BE IT FURTHER RESOLVED, by the Marietta City School District Board of Education, that these gifts be accepted with appreciation.

Mr. Hutchinson called for a vote – Yeas: Mr. Bartunek, Mr. Lazer, Mrs. Myers, Mr. Hutchinson
Nays: None

H. RECOMMENDED ACTIONS

1. Old Business
2. New Business – Consent Agenda 2a through 2j
Addendum Items 2b and 2j-2n

1. Old Business
2. New Business
 - a. Resignations and/or Leaves of Absence

Professional Staff	Schedule A-17-7
Classified Staff	Schedule B-17-7
 - b. Appointments:

Professional Staff:	Schedule, C-17-7
Extracurricular	Schedule, D-17-7
Substitutes and Tutors – Prof.	Schedule, E-17-7
Classified Staff	Schedule, F-17-7
Classified Staff-Substitutes	Schedule, G-17-7
Educational Aides	Schedule, I-17-7
Educational Improvement Program	

CONSENT AGENDA - Items 2a through 2i
Addendum item 2b and 2j-2n

Res. #2017-63 Mrs. Myers made a motion and Mr. Lazer seconded the motion to accept the consent agenda items and the addendum items.

2a

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence, for both professional and classified personnel, be approved, effective at the date shown.

Schedule A-17-7
RESIGNATIONS and/or LEAVES OF ABSENCE
Professional Staff
For the 2017-18 School Year

NAME	POSITION	REMARKS
Trevor Rick	Int. Specialist-St. Mary's	Resignation, Eff. 07/10/17
NI Zhang	Chinese – MMS & MHS	Resignation, Eff. 07/14/17

Schedule B-17-7
RESIGNATIONS and/or LEAVES OF ABSENCE
Classified Staff
For the 2017-18 School Year

NAME	POSITION	REMARKS
Jill Spindler	Teacher Aide-Washington	Resignation, Eff. 07/01/17

2b

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification from the State Department of Education, BCII and FBI approval), be approved, effective at the date and term shown.

Schedule C-17-7
 APPOINTMENTS – Professional Staff
 For the 2017-18 School Year

NAME	POSITION	STEP & SALARY	REMARKS
Christine Bernosky	MMS Intervention Specialist	M-8 \$47,076.00	1 yr. contract

Schedule D-17-7
 EXTRACURRICULAR APPOINTMENTS
 For the 2017-18 School Year

Name	Assignment	Amount
Lindsey West	2 wks. ext. service-TAG Coord.	\$1,896.00
Liz Thacker	Premiere – 50% (aka Vocal Point)	\$2,053..50
J.D. Benson	Premiere – 50% (aka Vocal Point)	\$2,053.50
Liz Thacker	1 wk. ext. serv. – Premiere	\$1,746.00
J.D. Benson	1 wk. ext. serv. – Premiere	\$1,615.00
Christy Boothby	Tech Advocate	\$632.00
Jeremy Grosklos	Tech Advocate	\$632.00
Tee Hill	Tech Advocate	\$632.00
Heather Bucina	Tech Advocate	\$632.00
Katie Costaras	Tech Advocate	\$632.00
Martha Shea	Tech Advocate	\$632.00
Alison Woods	Tech Advocate	\$632.00
Amy Mendenhall	Tech Advocate	\$632.00

Schedule E-17-7
 SUBSTITUTES AND TUTORS
 For the 2017-18 School Year

Name	Position	Remarks
Caleb Darling	Tutor	\$20.00 hr. 2017-18 SY
Wayne Lawrence	Substitute – General Education	\$90.00/day
Justin Aric Warren	Substitute – General Education	\$90.00/day
Kate York	Substitute – General Education	\$90.00/day
Amanda Montano	Substitute – Middle Child 4-9	\$90.00/day
James Thrash	Substitute – School Counselor	\$90.00/day
Kandi Williams	Substitute – General Education	\$90.00/day

Schedule E-17-7
 SUBSTITUTES AND TUTORS
 For the 2017-18 School Year

NAME	POSITION	REMARKS
Ms. Jeana Slater	Substitute-Gen. Educ.	\$90.00/day

Schedule F-17-7
 APPOINTMENTS – Classified Staff
 For the 2017-18 School Year

NAME	POSITION	REMARKS
Stephen Bailey Jr.	Mechanic/Driver	Step 1, \$15.06 hr., Eff. 7/12/17
Al Young	MHS-Noon Duty	Step 1, \$13.91 hr./2 hrs. per day
Al Young	Bus Attendant	Step 1, \$13.91 hr./6hrs. per day
Lorraine Miller	MMS-ISS Monitor	Step 1, \$14.64 hr./7.5 hrs. per day eff. 9/1/17
Andrea Spanner	Washington Elem.- Attendant	Step 1 + 30, \$12.58/hr./6.75 hrs. per day
Kayla Venham	Phillips Elem.- Attendant	Step 1, \$11.88/hr./6.25 hrs. per day

Schedule G-17-7
 SUBSTITUTES – Classified Staff
 For the 2017-18 School Year

Name	Position	Remarks
Adriana Heisler	Aide/Attendant/Secretary	\$9.00/ hr.
Julia Thompson	Aide/Attendant/Secretary	\$9.00/hr.

Schedule I-17-7
 APPOINTMENTS – Educational Aides
 For the 2017-18 School Year

NAME	SALARY
Cristal Jackson	Volunteer
Catherine Rauch	Volunteer

EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM HR.	QTR. HR.	AMOUNT
Sarah Hess	1		\$146.00

2c

WHEREAS, the Marietta City School District has experienced declining enrollment, and

WHEREAS, the Superintendent has recommended a motion to release Lori Schultheis, Interpreter from employment due to lack of work; therefore

BE IT RESOLVED, that Marietta City Schools releases Lori Schultheis' employment for the 2017-18 school year.

2d

WHEREAS, an application for participation on state aid for nonpublic schools, authorized by R.C. 3317.06, has been received by St. Mary’s School for the 2017-18 school year, and

WHEREAS, the Marietta City School District Board of Education is required to administer the program for the purpose of purchasing, accounting, and inventory control; therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that the Superintendent be designated the public school administrator for the nonpublic school program and that the Chief Fiscal Officer of the Board be authorized to establish an account to service this program.

2e

CA

WHEREAS, the Marietta City School District and the Ohio Valley Educational Service Center Governing Board can enter into a city/county contract as defined by ORC 3313.483 and 3317.11 for the school year 2017-18, terms and conditions to be agreeable to both parties and subject to available state funding to support this agreement, and

WHEREAS, this contract is contingent upon the local districts served agreeing to “hold harmless” clauses with the Educational Service Center and

WHEREAS, the following services will be provided as part of this city/county contract Preschool Services, Emotionally Disturbed, Visually Impaired, Attendance Officer, Educational Aide (Ewing), and Alternative to Suspension Program (MHS), and

WHEREAS, this agreement shall be reviewed annually for determination of services to be provided and continuation of agreement; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education enter into a city/county contract with Ohio Valley Educational Service Center for the 2017-18 school year, not to exceed \$433,685.35.

2f

CA

WHEREAS, There are selected special education students in our district who exhibit significant behavior issues, and need Behavioral Intervention Plans, and

WHEREAS, it is necessary to conduct a functional behavior analysis to develop such a behavioral intervention plan,

BE IT RESOLVED, that the district engage Mr. Michael Moore, M.Ed., PCC Behavior Specialist, Counseling & Wellness OH, LLC. to conduct Functional Behavior Analysis and Behavior Intervention Plans at a rate of \$60.00 per hour, up to a maximum of one hundred (100) hours for the 2017-18 school year.

2g
CA

WHEREAS, the Marietta City School District Board of Education, agrees to enter into a contract with Hank's Sales & Service, Inc. for the repair of IT equipment at an annual rate of \$11,305.00, therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that the school district enter into an agreement with Hank's Sales & Service, Inc. for repair of IT equipment at a rate of \$11,305.00.

2h
CA

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following policy be approved for the 2017-18 school year:

MCS Career Advising Policy 2017 - 2019

This policy on career advising is reviewed at least once every two years and made available to students, parents, guardians and custodians, local post-secondary institutions and district residents. This policy is posted in a prominent location on the district's website.

The district's plan for providing career advising includes, providing:

1. Grade-level examples that link students' schoolwork to one or more career fields, by implementing when appropriate:
 - a. Career Connections Learning Strategies and Ohio Means Jobs website offered by the Ohio Department of Education
 - b. Problem Scenario templates offered by Building Bridges to Careers.
 - c. This component aligns with the following evaluation system that the district has adopted:
 - i. Ohio Teacher Evaluation System, Teacher Performance Evaluation Rubric
2. Career advising to students in grades 6-12, which includes meeting with each student at least once annually to discuss academic and career pathway opportunities.
 - a. Grade 6: ELA teachers
 - b. Grade 7-8: Career Exploratory teachers
 - i. Career Exploratory curriculum will be developed during the 2015-2016 school year to be fully implemented during 2016-2017
 - c. Grade 9: high school guidance counselors
 - d. Grade 10: Career Search teacher
 - e. Grade 11: high school guidance counselors
 - f. Grade 12: high school guidance counselors, Career Search teacher
3. Additional interventions and career advising for students who are identified as at risk of dropping out of school. These include:

- a. Identifying students who are at risk of dropping out of school using a local, research-based method with input from teachers, school counselors and other appropriate school staff.
 - i. Initial identification of at-risk students will occur after grade six through the analysis of combined student data including: absences, discipline reports, and overall GPA.
 - ii. At-risk identification can occur at any grade level through the same means.
 - iii. Note: IEP transition plans start for students at age 14.
 - b. Developing a Student Success Plan for each at-risk student that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education and experiential learning, when appropriate.
 - c. Career Mentors will be assigned to at-risk students when available
 - d. District staff will invite the at-risk student's parent, guardian or custodian to assist with the creation of the Student Success Plan. If that adult does not participate in the plan development, the district will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student.
4. Training for employees on how to advise students on career pathways, including training on advising students using the tools available in OhioMeansJobs K-12. This also includes training on other online tools including:
 - a. Career awareness resources provided by Building Bridges to Careers
 - b. Career technical and career academic pathway information available on the Marietta City Schools website
 - c. Teacher participation in professional development that targets components of this policy
 5. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit.
 6. Information on courses that can award students both traditional academic and career-technical credit, and credit flex/independent studies/internships.
 7. Documentation on career advising provided for review by the student, student's parent, guardian or custodian, and schools the student may attend in the future. This includes activities that support the student's academic, career and social/emotional development.

8. The supports necessary for students to have successful transitions from high school to their postsecondary destinations, including interventions and services for students in need of remediation in mathematics and English language arts.

2i

CA WHEREAS, the following job description for professional positions have been added/revised; therefore

BE IT RESOLVED, that the new/revised job description for the following position be approved.

MARIETTA CITY SCHOOL DISTRICT
JOB DESCRIPTION

File:GCAAN

Title:	DIRECTOR OF CURRICULUM, TECHNOLOGY, AND TESTING
Reports to:	Superintendent
Job Objectives:	Administers district-wide curriculum and staff development activities. Promotes an effective learning environment. Encourages program innovations. Promotes close working relationships with parents, students, and staff. Keeps the superintendent informed about emerging issues. Serve as District Testing Coordinator
Minimum Qualifications:	<ul style="list-style-type: none">· Valid Ohio administrative license or certificate appropriate for the assignment.· Master's degree or higher with training in curriculum and instruction.· Meets all mandated health requirements (e.g., a negative tuberculosis test, etc.).· Documentation of a clear criminal record.
Responsibilities and Essential Functions:	<p>The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.</p> <ul style="list-style-type: none">· Directs the delivery and continuous improvement of curriculum and instruction programs to advance the district's written, implemented, and assessed curricula and mandated proficiencies.· Addresses issues that arise during the absence of the superintendent.· Participates as an active member of the district's management team. Participates in negotiations.· Upholds board policies and follows administrative procedures.· Prepares agenda information and participates in board of education meetings.

- Maintains visibility. Promotes a favorable image of the school district. Builds community partnerships that enhance district programs and services.
 - Works with administrative staff and community members to formulate, interpret, and recommend administrative policy.
 - Helps develop and implement the district's continuous improvement plan.
 - Provides staff leadership. Develops action plans. Helps resolve problems. Maintains open and effective communications with staff and the community.
 - Administers the board-approved budget for assigned areas of responsibility.
 - Chairs the district's curriculum committees. Develops, implements, and evaluates curriculum for all K-12 course offerings. Recommends the addition and grade placement of courses. Confirms graduation requirements.
 - Chairs or facilitates committees to evaluate curricular activities, rewriting course of study, evaluating/selecting instructional materials, equipment, and other instructional supplies, implementing new programs, and researching educational trends. Prepares budget allocations recommendations for instructional supplies, materials, and equipment.
 - Helps develop the school calendar.
 - Promotes the continuity of the instructional program. Provides insights about the progression of student skills and key contributions made by staff at each level.
 - Analyzes test results. Provides staff direction for instructional modifications and interventions that enhance student learning and improve test performance.
 - Encourages staff to develop and disseminate innovative program materials.
 - Oversees the district volunteer program.
 - Coordinates the schedules of and oversees the elementary specials teachers.
 - Administers policies related to the promotion, retention, and assignment of students.
-
- Oversees federal grant programs. Supervises federal grant program planning, application, and implementation activities. Monitors program compliance requirements. Prepares and files required reports. Oversees budget preparation/revision, expenditures, and accountability functions. Oversees screening procedures of applicants for federal program positions. Supervises federal program personnel.
 - Approves/denies applications for home schooling.
 - Oversees curriculum for summer school intervention programs.
 - Provides guidance, communicates high expectations, and shows an active interest in student progress.
 - Promotes open communications with parents and the community.
 - Maintains high standards and upholds the student conduct code. Helps teachers and administrators with discipline and pupil management issues. Prepares student discipline recommendations for the superintendent's consideration.
 - Maintains effective relationships with community services (e.g., court systems, law enforcement, health care facilities, child welfare services, etc.).
 - Coordinates student teachers in the schools with the various colleges.
 - Participates in staff selection and orientation processes as directed.
 - Expresses high expectations and monitors staff performance. Collaborates with supervisors to improve staff competencies. Supports opportunities for staff to develop new skills. Participates in staff evaluations when requested.

- Provides leadership in the planning and delivery of staff development programs that improve teacher outcomes (e.g., methods, skills, commitment, etc.).
- Serves on the local professional growth committees as directed.
- Assists with the collection and verification of educational management information and student data in cooperation with the EMIS coordinator.
- Promotes the effective use of available technology in records management and instructional activities. Upholds computer technology acceptable use policies.
- Respects personal privacy. Maintains the confidentiality of privileged information.
- Takes precautions to ensure staff/student safety. Monitors student behavior that may indicate a problem (e.g., profanity, teasing, bullying, distress, etc.). Intervenes and works with staff and students to eliminate unacceptable behavior.
- Reports evidence of suspected child abuse as required by law.
- Encourages parent organizations. Supports and participates in school and student activities as time permits.
- Supports appropriate research and pilot projects. Identifies and recommends funding opportunities. Helps prepare grant and foundation proposals.
- Participates in national, state, and/or regional activities that advance district goals.
- Participates in professional growth opportunities.
- Accepts personal responsibility for decisions and conduct.
- Strives to develop rapport and serves as a positive role model for others.
- Performs other specific job-related duties as directed.
- Serve as District Test Coordinator for all state testing and other standardized testing.

**Abilities
Required:**

The following characteristics and physical skills are important for the successful performance of assigned duties.

- Articulates a clear vision and provides leadership to advance the change process.
- Promotes a positive work environment and engenders staff enthusiasm.
- Skillfully manages individual, group, and organizational interactions.
- Averts problem situations and intervenes to resolve conflicts.
- Interprets information accurately and initiates effective responses.
- Effectively uses verbal, nonverbal, writing, and listening skills.
- Organizes tasks and manages time effectively.
- Completes paperwork accurately. Verifies and correctly enters data.
- Maintains an acceptable attendance record and is punctual.

**Supervisory
Responsibility:**

Under the direction of the superintendent: directs, supervises, and evaluates staff as authorized by board policy, administrative regulations, and contractual agreements. Assumes responsibility for the results of duties delegated to staff.

**Working
Conditions:**

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Duties may require operating and/or riding in a vehicle.
- Duties may require traveling to meetings and work assignments.
- Duties may require prolonged use of a computer keyboard and monitor.
- Duties may require working extended, evening, and/or weekend hours.
- Duties may require working under time constraints to meet deadlines.

- Exposure to adverse weather conditions and seasonal temperature extremes.
- Potential for exposure to blood-borne pathogens and communicable diseases.
- Potential for interaction with disruptive and/or unruly individuals.

**Performance
Evaluation:**

Job performance is evaluated according to the policy provisions adopted by the Marietta City School District Board of Education.

The Marietta City School District Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, gender, national origin, age, or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.

Revised: 07/17

MARIETTA CITY SCHOOL DISTRICT
JOB DESCRIPTION

File: GCAAD

- Title:** **DIRECTOR OF STUDENT SERVICES**
- Reports to:** Superintendent and Director of Curriculum and Technology
- Supervises:** Special Education Staff & Certified/Classified Staff essential to special education Programming (In combination with building principals.)
- Job Objectives:** Coordinate and oversee all special education programs and services (K-12).
Serve as the Local District Coordinator (LDC).
Enters and maintains accurate Special Education data for EMIS reporting that directly impacts State and Federal Funding.
Coordinate and oversee the implementation, maintenance, and training necessary for District 504 Plans.
- Minimum Qualifications:**
- Masters Degree in Educational Field
 - Valid Ohio administrative license or certificate appropriate for the assignment.
 - Documentation of a clear criminal background check.
- Specific Responsibilities:**
- Plan and coordinate kindergarten registration process.
 - Maintains case records and files on all special education students in the district.
 - Coordinate preschool through age 21 special education services for eligible students.
 - Oversee Title VI-B funding- developing budget, administering budget, eliciting public participation to fulfill expenditures, and documenting in CCIP
 - Collect appropriate data and work closely with treasurer/CFO and EMIS coordinator to complete tuition, excess costs and catastrophic costs financial forms.
 - Coordinate and maintain contracts and services with agency service providers for special education services within the district
 - Serve as Medicaid funding coordinator
 - Oversee the district's special education policies and procedures regarding student with disabilities to insure they remain in compliance with federal and state regulations
 - Acting as point person when dealing with due process or OCR cases
 - Supervise nurses, speech therapists and occupational therapist.
 - Coordinate and assist in making arrangements for special services and/or referrals to outside agencies.
 - Plan and coordinate Alternate Assessment.
 - Oversee the referral, evaluation, and placement process for Ohio's "Child Find" preschool aged children with suspected or identified disabilities.

- Directs the delivery and continuous improvement of special education programs to achieve the district's written, implemented, and assessed curricula and mandated proficiencies.
- Participates as an active member of the district's management team.
- Upholds board policies and follows administrative procedures.
- Coordinates and oversees the delivery of a continuum of special education services (e.g., student records, testing, speech/language pathology, physical and occupational therapy, orientation/mobility, visual/hearing, special needs transportation, etc.).
- Administers the board-approved budget for assigned areas of responsibility. Ensures that collection/dispersal procedures are properly documented.
- Complies with state model policies and procedures for the education of students identified as having a disability.
- Monitors education laws, rules, and regulations. Develops and/or updates administrative procedures to comply with legal mandates.
- Supports IAT processes to help staff resolve problems that impede student learning.
- Serves as a liaison and information resource for special education programs.
- Supports a full range of educational options. Coordinates placement procedures.
- Consults and assists staff to assure continuity between assessment data, the IEP, and daily programming through observation and discussion.
- Assists in Intervention Assistance Team activities, parent conferences, development of Individualized Education Plans (IEP), and periodic reviews to ensure that appropriate services are provided to all students identified as having a disability.
- Provides staff development to teachers, parents, tutors, aides, and administrators about the special education services as requested or needed.
- Helps teachers obtain instructional materials and supplies needed to ensure a consistent curriculum.
- Ensures that services are provided in the least restrictive educational environment.
- Maintains effective relationships with community services (e.g., court systems, law enforcement, health care facilities, child welfare services, etc.).
- Participates in staff selection and orientation processes as directed.
- Participates in staff evaluations-Student Services Center classified and school psychologists.
- Oversees the timely submission of reports, records, and inventories. Maintains district records for the maximum period mandated by law and/or board policy.
- Helps coordinate services for students participating in community programs (i.e., residential facilities).
- Serves as the home instruction coordinator and liaison to chartered non-public schools.
- Performs other specific job-related duties as directed.

Revised: 07/15/17

2j

Resolution to approve MOU between MCS and MEA

WHEREAS, the Marietta City School District will eliminate MHS Event Coordinator (.07), from added duty in supplemental section (article XXXVIII) of MEA contract and add (1%) to MHS Fall and (2) Winter Site Managers added duty positions, and

WHEREAS, the Site Manager positions will go from 2% to 3% effective July 1, 2017. This will move the amount paid for the MHS Event Coordinator position to the Site Managers position, therefore

BE IT RESOLVED, that Marietta City Schools accept this agreement between MCS and MEA to amend the supplemental for the 2017-18 SY.

2k

Resolution to approve purchase of busses

WHEREAS, the Marietta City School District has a need for (2) new busses, and

WHEREAS, Edwin H. Davis offers a Handicapped School Bus at a price of \$102,389.00 and Marietta Truck Sales offers a Regular Passenger Bus at a price of \$100,080.00, therefore

BE IT RESOLVED, that the Marietta City Board of Education authorizes the purchase of one (1) handicap bus and one (1) seventy seven (77) passenger unit.

2l

Resolution to approve agreement with Lesko Architecture

WHEREAS, the Marietta City School District Board of Education approve an agreement between Marietta City Schools and Lesko Architecture for planning services, and to be the Architect of Record for the Ohio Facilities Construction Commission (OFCC), therefore

BE IT RESOLVED, that Lesko Architecture be the Architect of Record for Marietta City Schools for the Ohio Facilities Construction Commission (OFCC) project at a fixed rate of \$10,000.00,

2m

Resolution to approve agreement with Final Form

WHEREAS, the Marietta City School District Board of Education approve an agreement between Marietta City Schools and Final Forms for electronic registrations for Marietta City Schools, therefore

BE IT RESOLVED, that this agreement be approved for one year beginning July 1, 2017 through June 30, 2018 at a rate of \$4.00 per a.d.m,

2n

Resolution to approve nomination of Russ Garrison/Outstanding Board Member

WHEREAS, OSBA honors board members who demonstrate outstanding boardmanship and service to public education, and
WHEREAS, this board of education and Mr. William Hampton has nominated Mr. Russell Garrison for consideration for this award,
THEREFORE BE IT RESOLVED, by a majority vote of all the remaining members of the board of education of the Marietta City School District that Mr. Russell Garrison be nominated for the outstanding board member award

Moved by Myers **Seconded by Bartunek
Bartunek Y Lazer Y Myers Y Hutchinson Y
Garrison Absent**

Res. #2017-64 Mr. Lazer made a motion and Mrs. Myers seconded the motion to accept the consent agenda items.

Mr. Hutchinson called for a vote – Yeas: Mr. Bartunek, Mr. Lazer, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the consent agenda items approved as presented.

Res. #2017-65 Mr. Lazer made a motion to adjourn the regular meeting. Mrs. Myers seconded the motion.

Mr. Hutchinson called for a vote - Yeas: Mr. Bartunek, Mr. Lazer, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the motion passed and the regular meeting adjourned at 6:43 PM.

ATTEST:

William Hutchinson, President

Franklin Antill, Chief Fiscal Officer