

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
April 22, 2013**

The Marietta City School District Board of Education held a regular meeting on Monday, April 22, 2013 at 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio recording for a detailed account of this meeting.

The President, Mr. Gault, called the meeting to order at 5:34 P.M.

Roll Call:

Members Present: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Members Absent: Mr. Hutchinson

Mr. Gault invited all to join in the Pledge of Allegiance to the flag of the United States led by middle school students.

CITIZEN FORUM

- Angela Feathers asked questions regarding whether a section of the handbook addressed staff and use of appropriate language. She also questioned the Common Core standards.

Res. #2013-18 Mr. Atkins made a motion to continue the regular meeting in executive session to discuss personnel. Mrs. Burton seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and the regular meeting to be in executive session at 5:37 P.M.

The President declared the executive session concluded and the regular meeting continued in open session at 5:50 P.M.

PRESENTATIONS AND COMMENDATIONS

- Ruth Kunze recognized Marietta City School Educators that completed the AEP E3 Smart Program.

REPORTS AND COMMENTS

BOARD:

- Mr. Atkins talked about the Smart Solutions Audit
- Mr. Atkins gave a Safety Committee update.
- Mrs. Burton discussed our students that attend the career center.
- Mrs. Myers commented on the Smart Solutions Audit and stated it went very well.
- Mrs. Myers talked about the Insurance Committee meeting.
- Mr. Gault commented on the Fine Arts Festival
- Mr. Gault gave a Buildings & Grounds Committee update.

SUPERINTENDENT AND STAFF:

- Mrs. Tasha Werry gave an update on BBC.
- Mrs. Tasha Werry discussed Dual Enrollment
- Mrs. Tasha Werry commented on Race to the Top
- Mrs. Jona Hall discussed BBC surveys

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2013-19 Mrs. Myers made a motion to accept the minutes as presented for the regular meeting held on March 4, 2013. Mrs. Burton seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and the minutes adopted as presented.

Res. #2013-20 Mr. Atkins made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mrs. Myers seconded the motion.

- Record of Cash and Investments – March 31, 2013
- Financial Report by Fund/SCC – March 31, 2013
- General Financial Report – SM2 – March 31, 2013
- General Fund Budget Summary – march 31, 2013
- Amend FY 2013 Permanent Revenue and Appropriations with the legal level control set at the Fund Level
- Transfers and Advances

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and financial data adopted as presented.

CONTRIBUTIONS AND GIFTS

Res. #2013-21 Mr. Atkins made a motion and Mrs. Myers seconded the motion to accept the following donations:

G (3) WHEREAS, Ms. Kathy Finley-Boggs, MMS Teacher, donated a May 1925 “*THE MAJHI*” To the MHS Library Archives, and

WHEREAS, Mr. Ralph Coffman donated a framed photo of the 1947 Marietta FFA trip to Washington, D.C. The picture was given to Mr. Coffman by Ruth Sawyer, the wife of long time Marietta FFA advisor Ralph Sawyer, therefore

BE IT RESOLVED, that the Marietta City School District Board of Education accept these donation, and

BE IT FURTHER RESOLVED, by the Marietta City School District Board of Education, that these donations be accepted with appreciation.

Mr. Gault called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and the donations accepted as presented.

H. RECOMMENDED ACTIONS

1. Old Business
2. New Business
 - a. Resignations and/or Leaves of Absence:

CONSENT AGENDA - Items 2a through 2m
Pulled Resolution 2d

Res. #2013-22 Mrs. Burton moved and Mr. Gault seconded the motion to accept the consent agenda items.

2a BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence, for both professional and classified personnel, be approved, effective at the date shown.

Schedule A-13-4
RESIGNATIONS and/or LEAVES OF ABSENCE
Professional Staff

NAME	POSITION	REMARKS
Ellen Nutter	Secondary	Retirement, Eff. 05/31/13
James Thrash	Guidance	Retirement, Eff. 06/30/13
Lucas Stanton	Secondary	Resignation, Eff. 07/31/13
Sue Lane	Juvenile Center	Retirement, Eff. 05/31/13
Sandra Wilson	Secondary	Retirement, Eff. 05/31/13

Schedule B-13-4
RESIGNATIONS and/or LEAVES OF ABSENCE
Classified Staff

NAME	POSITION	REMARKS
Gary Patton	Custodian	Retirement, Eff. 04/26/13
Connie Awrey	Library Aide	Resignation, Eff. 05/03/13
June Fritsche	Teacher Aide	Retirement, Eff. 05/31/13
Ronald Morrow	Custodian	Disability Retirement, Eff. 05/24/13
Anna Epperson	EMIS Coordinator	Resignation, Eff. 04/12/13
Chris Fennell	MMS Track Coach	Resignation, Eff. 04/05/13

2c BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following professional personnel be re-employed (pending receipt of proper certification/licensure from the State Department of Education) for the contractual terms indicated for the 2013-2014 school year, and that the Chief Fiscal Officer of the Board be provided, for record purposes, with a list of all staff members employed, indicating the salary of each.

Schedule C-13-4
 APPOINTMENTS – Limited Contracts, Teachers, Renewals

NAME	ASSIGNMENT	CONTRACT	SALARY STEP
Eric Barth	Elementary, Phys. Ed.	1 yr.	B-2
Lyndsay Bennett	Elementary	2 yr.	M-7
Julie Brewer	Elementary, Art	1 yr.	5-2
Jerrica Brinkman	Intervention Specialist	1 yr.	B-2
Amber Carter	Elementary	2 yr.	M+15-10
Jennifer Conrad	Elementary	1 yr.	5-2
Brianne Schaad	Elementary	2 yr.	M+15-3
Stephanie Davison	Intervention Specialist	2 yr.	M-3
Emily Diehl	Elementary	3 yr.	5-6
Vanessa Echard	Elementary	1 yr.	B-2
Adam Eichhorn	Secondary	1 yr.	M-3
Andrea Eichhorn	Secondary	2 yr.	5-5
Jennifer Emerson	Speech Therapist	1 yr.	M-12
Raina Garand	Title 1	1 yr.	B-2
Jeremy Grosklos	Secondary	1 yr.	5-6
Andrea Guerriero	Intervention Specialist	1 yr.	B-4
Mollie Hahn	Guidance	2 yr.	M-3
Pamela Hart	Secondary	3 yr.	M-4
Joel Hindy	Secondary	2 yr.	5-6
Elizabeth Houck	Secondary	3 yr.	M+30-14
Grace Hubbard	Library	1 yr.	M+30-2
Susan Klintworth	Intervention Specialist	1 yr.	B-2
Danielle Moore	Secondary	2 yr.	B-3
Jessica Newhart	Elementary	2 yr.	M-9
Chivonn Quist	Intervention Specialist	1 yr.	B-6
James Ramsey	Secondary	2 yr.	M-9
Scott Rieder	Elementary, Music	3 yr.	B-6
Allison Roberts	Secondary	2 yr.	M-7
Kylie Robinson	Elementary	2 yr.	B-3
Kelly Roe	Intervention Specialist	2 yr.	5-6
Brittany Schob	Elementary	2 yr.	M-3
Stacie Shouse	School Psychologist	2 yr.	M+30-8
Angela Shriver	Elementary	2 yr.	5-12
Heather Stalter	Secondary	2 yr.	5-3
Kathryn Starr	Elementary	1 yr.	5-2
Ashley Stottsberry	Intervention Specialist	1 yr.	B-2
Kelly Tekavec	Elementary	5 yr.	5-10
Rena Thorne	Secondary	2 yr.	M+30-12
Angel Weiker	Intervention Specialist	1 yr.	M-9
Alison Woods	Elementary	3 yr.	5-4
Melinda Wolfe	Secondary, Art	5 yr.	B-15
Mary Miracle	Speech Therapist	5 yr.	5-15
John Cassill	Secondary	5 yr.	5-15
Melissa Corcoran	Speech – 3 hr/week St. Mary's Aux. Services*	1 yr.	M-4
Debbie Karas	Title I – 3 hrs/day St. Mary's Aux. Services*	1 yr.	M+15-3
Linda Reynolds	Gifted – 90 days St. Mary's Aux. Services*	1 yr.	M+30-1
Katelyn Eckrote	Intervention Specialist 4.25 hrs/day St. Mary's Aux. Services	1 yr.	5-1
	*pending funding		

Schedule C-13-4
 APPOINTMENTS – Continuing Contracts, Teachers

NAME	ASSIGNMENT	SALARY STEP
Christina Wolfe	Secondary	M-8
Jennifer Wilbanks-Simmons	Speech Therapist	M-15

2c BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification/licensure from the State Department of Education, BCII and FBI approval, be approved, effective at the date and terms shown.

Schedule C-13-4
 APPOINTMENTS – Professional Staff
 For the 2012-13 School Year

NAME	POSITION	STEP & SALARY	REMARKS
Katelyn Eckrote	Intervention Specialist 4.25 hrs./day – St. Mary’s Aux. Services*	5-1 \$17,407	Eff. 03/14/13
	*pending funding		

Schedule D-12-4
 EXTRACURRICULAR ASSIGNMENTS
 For 2012-2013 School Year

NAME	POSITION	REMARKS
Michael Tobar	Fine Arts Stipend	\$100.00
Julie Brewer	Fine Arts Stipend	\$100.00
Jann Calendine	Fine Arts Stipend	\$100.00

Schedule E-13-4
 SUBSTITUTES AND TUTORS
 For the 2012-2013 School Year

NAME	POSITION	REMARKS
Sarah Miller	HBT	\$20.00/hr., Eff. 0/03/3

Schedule F-13-4
 APPOINTMENTS – Classified Staff
 For 2012-13 School Year

NAME	POSITION	REMARKS
Jimmy Bauman	Maintenance Specialist with Air Condition Emphasis	Step I, Eff. 03/18/13
Brian Ketelson	MMS Track Coach	\$1,475.62, Eff. 04/08/13
Robert O’Donnell	Ass’t Varsity Track - Boys	\$1,998.50, Eff. 03/11/13

Schedule G-13-4
 SUBSTITUTES – Classified Staff
 For the 2012-2013 School Year

NAME	POSITION	REMARKS
David Prim	Bus Driver	\$9.70/hr., Eff. 03/20/13

Nathan Canfield	Custodian	\$7.85/hr., Eff. 04/15/13
Mark Stewart	Bus Driver	\$9.70/hr., Eff. 04/22/13

Schedule H-13-4
EXTRA-CURRICULAR RESIGNATIONS

NAME	POSITION	REMARKS
J.D. Secrest	Head Varsity Boys Basketball	Resignation, Eff. 03/22/13

Schedule I-13-4
APPOINTMENTS – Educational Aides
For the 2012-2013 School Year

NAME	SALARY
Kevin Lamb	Volunteer
Amanda Slack	Volunteer
Carol Schwendeman	Volunteer
Larry Schwendeman	Volunteer
Deanna Farrah	Volunteer
Elizabeth Strahler	Volunteer
Patricia Grosel	Volunteer
Douglas Deevers	Volunteer
Jerilyn Tuten	Volunteer
Eric Robinson	Volunteer
Tiffanie Craven	Volunteer
Shawn Harrow	Volunteer
John Lemal	Volunteer
Casey Peel	Volunteer
Carolyn Arnold	Volunteer

EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM. HOURS	QTR. HOURS	AMOUNT
Emily Hopp	3		\$720.00 (quota)
Amy Warren	3		\$365.01
Gwynette Hammond	3		\$365.01
Joseph Rabbene	3		\$365.01

2d Pulled

2e WHEREAS, teachers personify America’s belief that universal public education is a key to meeting the challenges of our changing world, and

WHEREAS, teachers strive to make every classroom an exciting, productive place to learn and grow, and

WHEREAS, teachers reach out to foster the well-being of each student, regardless of ability, social or economic background, race, ethnic origin, or religion, and

WHEREAS, teachers motivate individual students to find new directions in life and to reach high levels of achievement, and

WHEREAS, teachers influence our lives long after our school days are only memories; now therefore

BE IT RESOLVED, that the Marietta City School District Board of Education do hereby proclaim Tuesday, May 7, 2013 as **NATIONAL TEACHER DAY,** and

BE IT FURTHER RESOLVED, that the Marietta City School District Board of Education urge all citizens to observe this day by taking time to remember and salute the teachers who shape the future of our children, our community, and the community of nations.

2f WHEREAS, the following job descriptions for professional and classified positions have been added or revised; therefore

BE IT RESOLVED, that the revised job descriptions for the following positions be approved.

1. Director of Community Outreach – Revised
2. Nursing Staff – Revised

Title: Director of Community Outreach

For the academic school year 2013-2014, this position includes coordination of Race to the Top, Teacher Incentive Fund, Collaborative Learning Practitioner, public and private grants

Supervisor: Superintendent, Marietta City Schools

Community Engagement Duties:

- Focus on building relationships with community partners
- Attract and retain participation of local businesses and organizations
- Educate students and faculty on the importance of community engagement
- Create and lead community engagement programs
- Enhance current community engagement programs
- Provide long-term leadership and strategic planning for community engagement programming
- Seek funding to support community engagement programming
- Connect programming to curricular needs

General Coordinator Duties:

- Pursue, implement, coordinate, and administer projects that support Marietta City School's mission and vision
- Lead teams of staff that aid with the implementation and administration of projects
- Oversee implementation of project requirements
- Communicate with project stakeholders
- Be an agent of change in terms of school improvement
- Pursue grants as needed to support current projects

Specific Coordinator Duties as they relate to current projects:

- Building Bridges to Careers
 - Serve as the liaison between MCS and community partners serving on the BBC
 - Coordinate and facilitate BBC meetings
 - Serve, in partnership with the district Treasurer, as the budget administrator for BBC grant funds

- Actively pursue relationships with area businesses, parents, and agencies to continue the partnership created with this team
- RttT Grant
 - Serve as the liaison between ODE and MCS
 - Lead the Transformation Team
 - Serve, in partnership with the district Treasurer, as the budget administrator for RttT grant funds
 - Develop a professional development plan that meets the state standards of HQPD
 - Revise the district's Scope of Work yearly according to district needs in collaboration with the Transformation Team
 - Develop 'Building Bridges to Careers' community team to address college and career readiness
- TIF Grant
 - Serve as the liaison between Battelle for Kids, ODE, and MCS
 - Lead the TIF design team as they work toward developing, implementing, monitoring, evaluating and revising a strategic compensation model for teachers and principals that is compliant with TIF grant requirements
 - Serve, in partnership with the district Treasurer, as the budget administrator for TIF grant funds
 - Acquire knowledge related to the history, current national trends, terminology and examples of strategic compensation
 - Manage data requirements relating to the components of the district's TIF award model and reporting requirements from ODE/BFK and the U.S. Department of Education
- Collaborative Learning Practitioner
 - Work with Collaborative learning leaders from Battelle for Kids to help districts implement sustainable district transformation
 - Serve as a member of the district's Collaborative Learning Network
 - Assist in building awareness of how all district improvement efforts align
 - Assist in developing and implementing a local communication plan
 - Assist in creating a district professional development plan
 - Assist in partnering with higher education to increase course alignment and rigor
 - Assist in initiating, planning, and supporting collaborative learning in professional practice
 - Assist the district in fulfilling OAC, RttT, TIF, and Gates milestones
 - Work with existing district teams and designated RttT principal/teacher networks
 - Support the work of administrators and teachers around Value-added analysis, formative instructional practices, teacher quality using multiple measures, dealing with adaptive challenges related to change

Education Required:

- Bachelor's Degree in K-12 Education, with current Ohio Teachers' license
- Master's Degree preferred

Knowledge, Skills, and Abilities Required:

- Ability to articulate a clear vision and provide leadership to advance the change process
- Promotes a positive work environment and motivates staff
- Manages individual, group and organizational interactions with tact and effective leadership
- Averts problem situations and intervenes to resolve conflicts
- Interprets information accurately and initiates effective responses
- Effectively uses verbal and nonverbal communication
- Demonstrates above average writing and listening skills
- Organizes tasks and manages time efficiently
- Willingness and ability to travel extensively throughout the district and the state
- Willingness to network with stakeholders

POSITION DESCRIPTION

Position Title: Nursing Staff
Responsible To: Director of Student Services
Location: Elementary Buildings

The school nurse is directly responsible to the Director of Student Services. Programs will be planned in conjunction with the Director of Student Services.

Job Description:

To promote the health of children and staff in order to facilitate the learning process and to enhance the quality of living.

Duties:

1. To participate in the formulation of policies, standards and objectives of the school health program, to assist in coordinating the program with the individual building principals, and to participate in school and system wide committees.
2. To develop an awareness of safety and accident prevention in the schools.
3. To service schools on a scheduled basis, being allowed to alter the schedule when necessary based on student medical needs.
4. To provide basic first aid when not involved with screenings and programs.
5. To maintain and update student health records, incorporating into them such information as is necessary.
6. To provide follow-up of students with suspected health problems or incomplete immunizations.
7. To make home visits when deemed necessary.
8. To provide health screenings for vision acuity, color blindness, hearing acuity, blood pressure and scoliosis, and to make appropriate referrals and follow-up on them following ODH requirements.
9. To provide education programs and/or materials for dental, health, growth and maturation education.
10. To administer medication according to the board adopted policy.
11. To participate in the kindergarten registration program.
12. To make available to the teaching staff any relevant medical information that might aid them in developing the best educational program for the individual student.
13. To participate in staff meetings and conferences when appropriate.
14. To serve as a health resource consultant in classroom activities when requested.
15. To counsel students, parents and personnel when appropriate.
16. To work in cooperation with other community agencies as appropriate to the individual needs of students.
17. To work in cooperation with the city and county health departments and the Ohio Department of Health in the program of communicable disease control, including enforcing state immunization requirements.

Page 2
Nursing Staff (continued)

18. To attend in-service educational programs and workshops that pertains to School health.
19. To prepare annual state reports to be submitted to the Ohio Department of Health.

Qualifications:

1. Current Ohio RN License preferred
2. Minimum requirement – current Ohio LPN License
3. ODE School Nurse Certificate preferred

Revised: April, 2013

2g **WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

BE IT RESOLVED, that all policy regulations having been met by the advisor/teacher in charge of the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the following trips:

Power of the Pen State Tournament	Ohio FFA State Convention
May 23-24, 2013	May 2 & 3, 2013
The College of Wooster	Columbus, Ohio
4 students/ 1 Advisor	20 students/ 1 Advisor

2h **WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; and

WHEREAS, due to inclement weather, the trip for Marietta Middle School 8th graders to Washington, D.C., on March 25-27, 2013 (approved at the May 21, 2012 board meeting) was moved to April 8-11, 2013; therefore

BE IT RESOLVED, that all policy regulations having been met by the advisor/teacher in charge of the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the revision of this date.

2i **WHEREAS**, the Marietta City School District Board of Education requires the services of an athletic trainer for the Marietta City Schools athletic program; therefore

BE IT RESOLVED, the Marietta City School District Board of Education enter into an agreement with Ohio University Division of Athletic Training for athletic training services for the Marietta City Schools athletic programs during the 2013-14 school year, cost not to exceed \$10,400.00. Funding for this program will be divided as: \$5,200.00 by Marietta Athletic Department and \$5,200.00 by Marietta City Schools.

2j **WHEREAS**, the Ohio Department of Education has implemented a Comprehensive Continuous Improvement Planning (CCIP) application for FY 14, which includes federal and state competitive grants (continuation and new), and

WHEREAS, the Marietta City School District is eligible to compete in this competitive process for the following program:

McKinney-Vento Homeless Assistant Program	requested amount \$34,903.00
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BE IT RESOLVED, that the Marietta City School District Board of Education participate in this competitive state and federally funded program and authorize the development and forwarding of the FY 14 Competitive Grants Application for funds to the Ohio Department of Education as of April 26, 2013, and

BE IT FURTHER RESOLVED, that Ms. Ruth Kunze is the authorized representative to file said application on behalf of the Board.

2k **WHEREAS**, the Auditor of State requires the compilation of information and preparation of general purpose financial statements annually; therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that the school district contract with Local Government Services Division of the Auditor of State's Office to prepare general purpose financial statements based upon an "Other Comprehensive Basis of Accounting" that are substantially conforming with GASB 34 requirements for a fee not to exceed \$3,500.00 for the fiscal year ending June 30, 2013.

21 **WHEREAS**, the Marietta City School District during the 2013-2014 school year approved and participated in programs for Grades K-5 with ARTSBRIDGE; therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that funds not to exceed two thousand eight hundred dollars (\$2,800.00) be allocated to participate for the 2013-14 school year.

2m **WHEREAS**, the last day for Anna Epperson is April 12, 2013, and

WHEREAS, the Superintendent of the Marietta City School District realizes there a need for a smooth and efficient transition for the EMIS Coordinator position; therefore

BE IT RESOLVED, the Board of Education hire Anna Epperson as a consultant, part-time or on an as needed basis, at her regular rate per hour before her resignation, eff. 04/12/13.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

The President declared the consent agenda resolutions adopted as presented.

Res. #2013-23 Mr. Atkins made a motion to continue the regular meeting in executive session to discuss personnel. Mrs. Myers seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and the regular meeting to be in executive session at 6:10 P.M.

The President declared the executive session concluded and the regular meeting continued in open session at 7:18 P.M.

Res. #2013-24 Mr. Atkins made a motion to adjourn the regular meeting. Mrs. Burton seconded the motion.

Mrs. Myers called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault
Nays: None

ATTEST:

Greg Gault, President

Matt Reed, Chief Fiscal Officer

April 22, 2013