

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
February 28, 2011**

The Marietta City School District Board of Education held a regular meeting on Monday, February 28, 2011 at the Marietta High School Library, 208 Davis Avenue in Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio recording for a detailed account of this meeting.

The President, Mr. Gault, called the meeting to order at 5:33 P.M.

Roll Call:

Members Present: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers, Mr. Gault
Members Absent: None

Mr. Gault invited all to join in the Pledge of Allegiance to the flag of the United States.

PRESENTATIONS AND COMMENDATIONS

- Mr. Lee talked about the artwork displayed in the library by the high school students and the materials displayed from the archives by Grace Hubbard.

CITIZEN FORUM

- Ms. Angela Feathers asked the Board questions regarding problems with Progress Book.
- Ms. Jamie Metcalf questioned the Board regarding salaries for teachers and administrators, as well as, the number of custodians at high school.
- Mr. Jeff Ritzman discussed the pay freezes and increased insurance premium contributions that both unions have taken and the need to pass the operating levy.

REPORTS AND COMMENTS

BOARD:

- Mr. Hutchinson discussed the details of the recent building and grounds meeting and future plans.
- Mr. Atkins discussed the progress of both the levy committee and safety committee.
- Mrs. Burton discussed the good things that are happening in the schools.
- Mrs. Myers discussed going to some of the middle school events (history expo) and the positive academic achievements of the students.
- Mr. Gault discussed the conclusion of the winter sports season and the accomplishments of some of the athletes.

SUPERINTENDENT:

- Dr. Thomas discussed recommendations for reductions.

Res. #2011-18

Mr. Atkins made a motion to continue the regular meeting in executive session to discuss personnel. Mr. Hutchinson seconded the motion.

Mr. Gault called for a vote: Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed and the regular meeting to be in executive session at 6:01 P.M.

The President declared the executive session concluded and the regular meeting continued in open session at 6:45 P.M.

Res. #2011-19 Mr. Atkins made a motion to accept the proposed cuts for 2011-12 school year presented by Dr. Thomas. Mrs. Myers seconded the motion.

Mr. Gault called for a vote: Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed.

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2011-20 Mrs. Burton made a motion to accept the minutes as presented for the organizational meeting held on January 10, 2011 and the regular meeting held on January 24, 2011. Mrs. Myers seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and the minutes adopted as presented.

Res. #2011-21 Mrs. Myers made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mr. Hutchinson seconded the motion.

- Record of Cash and Investments – January 31, 2011
- Financial Report by Fund/SCC – January 31, 2011
- General Financial Report – SM2 – January 31, 2011
- General Fund Budget Summary – January 31, 2011
- Amend FY 2011 Permanent Revenue and Appropriations with the legal level control set at the Fund Level
- Transfers and Advances

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and financial data adopted as presented.

CONTRIBUTIONS AND GIFTS

Res. #2011-22 Mr. Atkins made a motion and Mrs. Burton seconded the motion to accept the following donations:

G(3) WHEREAS, Mr. J. D. Secrest has donated the following items to the MHS Archives: 56th Annual Commencement of MHS 1909 program, 1912 MHS Commencement program, a postcard from 1905 of MHS, and loaning a 1937-38 MHS basketball schedule and a ticket for MHS vs. Zanesville at the YMCA for January 22, 1910, and

WHEREAS, Mr. Eric Dowler, boys varsity crew coach, has donated his salary back to Marietta City Schools for the 2010-11 school year; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education accept these donations, and

BE IT FURTHER RESOLVED, by the Marietta City School District Board of Education, that these gifts be accepted with appreciation.

Mr. Gault called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed and donations accepted as presented.

H. RECOMMENDED ACTIONS

1. Old Business
2. New Business
 - a. Resignations and/or Leaves of Absence:
 - b. Appointments:

CONSENT AGENDA - Items 2a through 2h and 2k

Res. #2011-23 Mr. Atkins made a motion and Mr. Hutchinson seconded the motion to accept the consent agenda items 2a through 2h and 2k.

Pulled Resolution 2d from the consent agenda for further discussion.

2b BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification from the State Department of Education, BCII and FBI approval), be approved, effective at the date and terms shown.

Schedule D-11-02
EXTRACURRICULAR APPOINTMENTS

NAME	ASSIGNMENT	AMOUNT
Mr. Heath Rader	Fine Arts Stipend	\$100.00
Ms. Carol Garoza	Fine Arts Stipend	\$100.00
Mr. Michael Tobar	Fine Arts Stipend	\$100.00

Schedule E-11-02
SUBSTITUTES AND TUTORS
For the 2010-11 School Year

NAME	POSITION	REMARKS
Mr. Patrick Brockmeier	Substitute – Gen. Ed.	BA Short Term
Mr. Ryan Choleva	Substitute – Gen. Ed.	BA Short Term
Ms. Chelsea Hammat	Substitute – Elem.	BA Long Term
Ms. Jennifer Johnson	Substitute – Elem.	BA Short Term
Ms. Marcia Kimball	Substitute – Elem.	BS 8 Yr. Prof.
Mr. Curt Plummer	Substitute – Gen. Ed.	BA Short Term
Ms. Kathryn Sands	Substitute – Elem.	BS Long Term

financial conditions that affect material well-being, will position them for success in later life; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education supports and believes strongly in the importance of teaching financial literacy and college and career readiness in both the middle grades (7 and/or 8) and in the high school.

2f WHEREAS, the Calendar Committee of the Marietta City School District developed and submitted to the school district staff, alternate school calendars for the 2011-12 school year, and

WHEREAS, a majority of the staff members indicated a preference for Calendar A herein submitted; therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that Calendar A for the 2011-12 school year be approved as submitted.

**MARIETTA CITY SCHOOLS
2011-12 SCHOOL CALENDAR A**

<u>2011</u>				<u>DAYS IN SESSION</u>
August	22	Monday	Teacher Professional Day*	6
	23	Tuesday	Teacher Professional Day*	
	24	Wednesday	Classes Begin	
September	5	Monday	Holiday*	21
October	3-7	Monday	3 rd Grade OAA Tests	21
	21	Friday	1 st Grade Period Ends (42 days)	
	24-31	Monday	11/12 Grade OGT	
November	1-4	Tuesday	11/12 Grade OGT	18
	11	Friday	Holiday**	
	14	Monday	Classes Resume	
	23-25	Wednesday	Break*	
	24	Thursday	Holiday**	
	28	Monday	Classes Resume	
December	22	Thursday	Trade Day for Conferences*	16
	23-30	Friday	Break*	
	26	Monday	Holiday**	
 <u>2012</u>				
January	2	Monday	Holiday**	19
	3	Tuesday	Classes Resume	
	6	Friday	2 nd Grade Period Ends (44 days)	
	9	Monday	Teacher Professional Day*	
	10	Tuesday	Classes Resume	
	16	Monday	Holiday**	
	17	Tuesday	Classes Resume	
February	20	Monday	Holiday*	20
	21	Tuesday	Trade Day for Conferences*	
	22	Wednesday	Classes Resume	
March	12-23	Monday	10-12 Grade OGT	22
	16	Friday	3 rd Grade Period Ends (47 days)	
April	2-6	Monday	Break*	16
	6	Friday	Holiday**	
	9	Monday	Classes Resume	
	23-30	Monday	3 rd -8 th Grade OAA Test	
May	1-11	Tuesday	3 rd -8 th Grade OAA Test	21
	27	Sunday	Graduation	

28	Monday	Holiday**	
30	Wednesday	Last Day of Classes	
30	Wednesday	4 th Grade Period Ends (47 days)	
31	Thursday	Teacher Professional Day*	
		DAYS IN SESSION	180
		TEACHER PROF. DAY	<u>4</u>
		TOTAL DAYS	184

Make-Up days will be added to the end of the school calendar.

Parent-Teacher Conferences will be determined by district BLTs following board approval of calendar.

Late arrivals/early dismissals to be determined.

Grading Periods:

1st – Aug. 24-Oct. 21	42
2nd – Oct. 24-Jan. 6	44
3rd – Jan. 10-March 16	47
4th – March 19-May 30	47

Mid-Term Dates:

Sept. 23
Nov. 18
Feb. 10
April 20

2g **WHEREAS**, the Marietta City School District Board of Education is authorized to secure property insurance coverage including, but limited to, flood insurance, and

WHEREAS, the Hayes Insurance Agency, Marietta, OH has provided an insurance program renewal quote from the Selective Insurance Company of Southeast with a term of 03/16/2011 through 03/15/2012 for the Harmar Elementary School with coverage limits set at \$276,000 for the Building, with a \$4,000 deductible and \$48,000 for the Contents, also with a \$4,000 deductible and a state premium of \$3,435.00; now therefore

BE IT RESOLVED, that the aforementioned quotation be accepted for renewal of the current coverage limits and deductibles, and the Chief Fiscal Officer be authorized to sign the insurance policy, and the Chief Fiscal Officer authorized to process payment in the above stated amount.

2h **WHEREAS**, Board Policy: File: GCE of the Marietta City School District Board of Education, specifies that a substitute teacher on the 61st day of consecutive substitute duty on one assignment, shall be placed on the first step of the teacher’s salary schedule and be granted the same benefits as are granted to regular teachers, as prescribed in the Ohio Revised Code; therefore

BE IT RESOLVED, that the following substitute teacher be placed on the Teacher’s Salary Schedule, effective at the date shown:

Mr. Ricky Phillips, Step 5-1, effective February 28, 2011 and for the remainder of the time spent in his present assignment for the 2010-11 school year.

2k **WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

BE IT RESOLVED, that all policy regulations having been met by the advisor/teacher in charge of the following group and upon the recommendation of the Superintendent, the Board of Education approve the following group and upon the recommendation of the Superintendent, the Board of Education approve the following trip:

MHS FFA
State Ag & Industrial Diagnostics
University of Northwestern of Ohio
Lima, OH
March 10-11, 2011
3 students / 1 advisor

Mr. Gault called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the consent agenda resolutions adopted.

Res. #2011-24 Mrs. Myers made a motion and Mr. Atkins seconded the motion to
adopt the following resolution.

2i The Board of Education of the Marietta City School District, Washington County, Ohio,
met in regular session this 28th day of February 2011 with the following members
present:

Don Atkins
Karen Burton
Bill Hutchinson
Wendy Myers
Greg Gault

WHEREAS, the financial condition of the school district requires a reduction in the
number of administrators currently employed by the District; and

WHEREAS, the Superintendent has recommended staff reorganization and/or
consolidation of administrative functions in response to changes in the needs of the
District; and

WHEREAS, the Superintendent has recommended an administrative reduction in force
plan in accordance with Board Policy: GCPA, which is attached as Exhibit 1; now
therefore

BE IT RESOLVED, that pursuant to Board Policy: GCPA, the Board determines it
necessary to adopt the administrative reduction in force plan recommended by the
Superintendent to reduce the number of administrators currently employed by the
District.

BE IT FURTHER RESOLVED, that the Board adopts the administrative reduction in
force plan recommended by the Superintendent, as contained in Exhibit 1.

BE IT FURTHER RESOLVED, that the Board directs the Superintendent and Chief
Fiscal Officer to take all steps necessary to implement the administrative reduction in
force plan.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal
action of the Board of Education concerning and relating to the adoption of this
Resolution were adopted in an open meeting of the Board, and that all deliberations of
the Board and any of its committees that resulted in such formal action were open to
the public when required by law, in full compliance with the law.

**Administrative Reduction in Force Plan
Marietta City Schools
Presented: February 28, 2011**

Based on the current financial condition of the District and analysis of the administrative organization and pursuant to Board Policy GCPA, I recommend the Board of Education considers the following actions:

- 1. Eliminate technology director position (1)**
FY11 salary/benefit package is \$88,762.08

- 2. Eliminate Special Education Supervisor Position (1)**
FY11 salary/benefit package is \$96,321.04

By eliminating these two positions and granting me the authority to reorganize the administrative organizational structure to consume these responsibilities, the District would realize a significant financial savings. This cost savings is necessary given the District's financial condition.

Therefore, I recommend elimination of these two positions in accordance with Board Policy GCPA, effective at the end of the 2010-2011 contract year. I also recommend the Board grant me authority to reorganize the administrative organizational structure to ensure the responsibilities of these positions are consumed by other administrative positions for the 2011-2012 school year.

Bruce W. Thomas, Ed.D.
Superintendent of Schools

Date: 2/28/11

Mr. Gault called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the resolution passed.

Res. #2011-25 Mr. Atkins made a motion and Mrs. Burton seconded the motion to adopt the following resolution.

2j The Board of Education of the Marietta City School District, Washington County, Ohio, met in regular session this 28th day of February 2011 with the following members present:

Don Atkins
Karen Burton
Bill Hutchinson
Wendy Myers
Greg Gault

WHEREAS, the Marietta City School District Board of Education adopted an Administrative Reduction In Force Plan on February 28, 2011 (“RIF Plan”);

WHEREAS, pursuant to the RIF Plan the following positions have been abolished, effective at the end of the 2010-11 contract year:

Special Education Supervisor (1 position)
IT Director (1 position)

NOW THEREFORE, BE IT RESOLVED, that based on the abolishment of the Special Education Supervisor and IT Director positions, pursuant to Board Policy GCPA-2-R, the contracts of the following employees are suspended, effective at the end of the 2010-11 contract year:

Maureen Sigafos, Special Education Supervisor
William Larin Hall, IT Director

BE IT FURTHER RESOLVED, that the Chief Fiscal Officer is authorized and directed to notify the aforementioned employees of the Board’s action to suspend their contracts in accordance with the RIF Plan and Board Policy GCPA.

BE IT FURTHER RESOLVED, that the Chief Fiscal Officer is authorized and directed to place the aforementioned employees on a recall list pursuant to Board Policy GCPA-2-R.

Mr. Gault called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the resolution passed.

Res. #2011-26 Mrs. Myers made a motion to adjourn the regular meeting. Mrs. Burton seconded the motion.

Mr. Gault called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed and the regular meeting adjourned at 7:07 P.M.

ATTEST:

Greg Gault, President

Matthew S. Reed, Chief Fiscal Officer