

**MARIETTA CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
111 Academy Drive  
Marietta, Ohio 45750  
November 24, 2008**

The Marietta City School District Board of Education held a regular meeting on Monday, November 24, 2008 at the Administration Offices, 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio cassette(s) for a detailed account of this meeting.

The President, Mr. Moberg, called the regular meeting to order at 5:30 P.M.

**Roll Call:**

Members Present: Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Members Absent: Mr. Elliott

The President invited all to join in the Pledge of Allegiance to the flag of the United States.

**PRESENTATIONS AND COMMENDATIONS**

**CITIZEN FORUM**

**REPORTS AND COMMENTS**

**BOARD:** Mr. Gault, Mrs. Myers and Mr. Moberg reported on attending the recent OSBA Capital Conference informational seminars and trade show.

**SUPERINTENDENT AND STAFF:** Mr. Strobl, Mr. Elliott and Mr. Hampton reported on the progress of the installation of new security cameras at the High School and Middle School.

Mr. Young introduced Jay Richards, President of McDonald, Cassell and Bassett, Inc. architectural firm for the Ohio School Facilities Commission project. He also announced the upcoming Christmas programs at the schools.

**APPROVAL AND ACCEPTANCE ACTIONS**

**Res. #2008-102** Mr. Gault made a motion to accept the minutes as presented for the regular meeting held October 27, 2008. Mrs. Myers seconded the motion.

Mr. Moberg called for a vote – Yeas: Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

The President declared the motion passed and the minutes adopted as presented.

**Res. #2008-103** Mrs. Myers made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mr. Love seconded the motion.

- Record of Cash and Investments – October 31, 2008
- Financial Report by Fund/SC – October 31, 2008

- General Financial Report – SM2 – October 31, 2008
- General Fund Budget Summary – October 31, 2008
- Amend FY 2009 Temporary Revenue and Appropriations with the legal level control set at the Fund Level
- Transfers and Advances
- Authorize the Addition of Funds

Mr. Moberg called for a vote – Yeas: Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

The President declared the motion passed and financial data adopted as presented.

### **CONTRIBUTIONS AND GIFTS**

**Res. #2008-104** Mr. Gault moved and Mr. Love seconded the motion to accept the following donations:

**G(3) WHEREAS**, Ms. Kathleen Kling, sales representative for Davidson Titles, Inc. has donated several books, valued at \$377.58, for use in Marietta City Schools, and

**WHEREAS**, Ms. Erin Carlstrom, Kids School Basics Feed The Children, valued at \$250.00, has donated school supplies, educational materials, and personal care items for students identified as homeless in Marietta City Schools, and

**WHEREAS**, Third Street Music & Recording has donated a Squire Acoustic guitar and 4 wall hangers, valued at \$165.00, to be used at Marietta High School, and

**WHEREAS**, Rock-N-Guitars has donated string cleaner and polishing cloth, valued at \$20.00, to be used at Marietta High School, and

**WHEREAS**, Kassel Music has donated a guitar slide and string winder, valued at \$13.00, to be used at Marietta High School, and

**WHEREAS**, Gallagher Music has donated 6 Hohner Harmonicas, valued at \$30.00, to be used at Marietta High School, and

**WHEREAS**, Ms. Laura Warren has donated guitar strings and music book, valued at \$25.00, to be used at Marietta High School, and

**WHEREAS**, Mr. Mark Doebrich has donated 2 music stands, guitar cord and microphone cord, valued at \$40.00, to be used at Marietta High School, and

**WHEREAS**, Mr. & Mrs. Joshua McKitrick has donated a First Act "VW Model" guitar, valued at \$200.00, to be used at Marietta High School, and

**WHEREAS**, Ms. Samantha Cramer has donated 8 electric pencil sharpeners, valued at \$200.00, to be used at Washington Elementary School, and

**WHEREAS**, Mr. Robert Jacobs (Simonton Windows) has donated \$500.00 to be used at Washington Elementary School, and

**WHEREAS**, Tri-State Petroleum-Exxon Mobil has donated \$500.00 to be used at Washington Elementary School, and

**WHEREAS**, Mr. Craig Nichols has donated a 24' trailer, valued at \$7,508.00, for the use of the Marietta High School Show Choir; therefore

**BE IT RESOLVED**, that the Marietta City School District Board of Education accept these donations, and

**BE IT FURTHER RESOLVED**, by the Marietta City School District Board of Education, that these donations be accepted with appreciation.

Mr. Moberg called for a vote – Yeas: Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

**H. RECOMMENDED ACTIONS**

1. Old Business
2. New Business

Mr. Elliott arrived at 5:45 P.M.

CONSENT AGENDA – Items 2b through 2n

**Res. #2008-105** Mr. Gault moved and Mrs. Myers seconded the motion to accept the consent agenda.

**2b BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification from the State Department of Education, BCII and FBI approval) be approved, effective at the dates and terms shown.

Schedule D-08-11  
EXTRACURRICULAR APPOINTMENTS  
For the 2008-09 School Year

NAME	ASSIGNMENT	AMOUNT
Mr. Andrew Schob	Usher - 2008 Football Playoff	\$30.00
Mr. Darren Stevens	Usher - 2008 Football Playoff	\$30.00
Mr. Michael Miller	Ticket Taker - Athletics	\$7.00/hr.
Mr. Mark Doebrich	Host - 2008 Football Playoff	\$30.00
Mr. William Hampton	Host - 2008 Football Playoff	\$30.00
Mr. J. D. Secrest	Host - 2008 Football Playoff	\$30.00
Mr. Michael Elliott	Ticket Manager - 2008 FB Playoff	\$100.00
Mr. Richard Guimond	Site Manager - 2008 FB Playoff	\$250.00
Ms. Mollie Schramm	Site Manager - Winter Season	\$550.00
Mr. Ronald Warner	Site Manager - Winter Season	\$550.00

DATE APPROVED: November 24, 2008

President: Mr. J. Moberg  
CFO: Mr. D. Combs

Schedule E-08-11  
SUBSTITUTES AND TUTORS  
For the 2008-09 School Year

NAME	POSITION	REMARKS	
		Degree	Certification
Ms. Beverly Pottmeyer	Homebound Tutor	BA	5 Yr. Prof.
Ms. Kathleen Finley-Boggs	Homebound Tutor, Eff. 11/17/08	MA	Perm.

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Schedule F-08-11  
APPOINTMENTS - Classified Staff  
For the 2008-09 School Year

NAME	POSITION	REMARKS
Ms. Brenda Martin	Typist-2008 Football Playoff Ticket Taker - Athletics	\$25.00 \$7.00/hr.
Ms. Rebecca Davis	Teacher Aide - Middle School 4 hrs./day	Step I-1, \$12.36/hr. Eff. 11/03/08 193 days/year
Ms. Emily Klodowski	7th Gr. Basketball-Girls	\$1999.00
Mr. Terry Wallis	7th Gr. Basketball-Boys	\$1999.00
Ms. Stacey Heaton	Fine Arts Identification for TAG	Pay mileage and expenses only

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Schedule G-08-11  
SUBSTITUTES - Classified Staff  
For the 2008-09 School Year

NAME	POSITION	REMARKS
Mr. George Goodman	Custodian	\$7.00/hr., Eff. 11/11/08
Ms. Miranda Tennant	Attendant/Library Aide/ Inst. Aide	\$7.00/hr.
	Secretary	\$7.70/hr.
	Study Hall	\$7.20/hr.

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Schedule I-08-11  
APPOINTMENTS - Educational Aides  
For the 2008-09 School Year

NAME	BUILDING	SALARY	REMARKS
Ms. Phyllis Baker	Washington	Volunteer	After School
Ms. Christine Billingsley	Putnam	Volunteer	Clerical/Homeroom
Ms. Sarah Bird	Phillips	Volunteer	Instructional/Chaperone/ Clerical/PTO/Homeroom
Mr. Kevin Crock	Phillips	Volunteer	PTO/Homeroom
Ms. Jennifer Danisch	Washington	Volunteer	Instructional/Chaperone/ Clerical/Library/PTO/ Mentoring Program

Ms. Karen DeLong Ms. Lynn Doebrich	Washington MHS	Volunteer Volunteer	After School Mentoring Program/ Student Safety/Band/Choir
Mr. Mark Doebrich Ms. Melissa Duff-Lamb Mr. Michael Eichmiller Ms. Marie Ellerbrock Ms. Tanya Evans Mr. Ethan Frank-Collins Ms. Marie Frye Mr. Justin Futrell Ms. Crystal George Mr. Craig Gibbs Mr. Greg Grose Ms. Darla Hausman Ms. Cary Hewitt Ms. Susan Hiser	All Schools MMS MHS Washington Washington Phillips Phillips Putnam Phillips MMS/Phps. MMS MMS/MHS Phillips Putnam	Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer	Instructional Chaperone/PTO/Band/Choir Coach After School Homeroom Chaperone Chaperone/Clerical/Homerm. Student Safety Homeroom Band/Choir Coach Chaperone/Homeroom Chaperone/Homeroom Instructional/Chaperone/ Library/PTO
Ms. Sheryl Hoffman Ms. Amanda Kinzel Ms. Charlotte Kuehn Ms. Karen Kumpf Ms. Angela Lewis Ms. Christie Mallett	Washington Phillips ABLE Washington Putnam MMS/Putnam	Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer	After School Chaperone/Homeroom Tutoring After School Chaperone Instructional/Chaperone/ Coach/Hervida/Choir
Ms. Angie Martin	Washington	Volunteer	Chaperone/Clerical/PTO/ Homeroom
Ms. Jan Mason Ms. Amy McCracken Ms. Andrea McElfresh Ms. Sharise McElroy	ABLE Phillips Washington Washington	Volunteer Volunteer Volunteer Volunteer	Tutoring Chaperone/Homeroom Chaperone/Hervida Instructional/Chaperone/ Clerical/Library/Computer/ OhioReads
Mr. James McNerney Ms. Opal Miller Ms. Lisa Mills	MHS ABLE Putnam	Volunteer Volunteer Volunteer	Coach Instructional Instructional/Chaperone/ Library/OhioReads/Problem Solving
Ms. Ellen Morgenthaler Ms. Claire Mullen	MHS Putnam	Volunteer Volunteer	Chaperone Chaperone/Mentoring Prog./ Computer/Outdoor Ed/Band/ Homeroom/OhioReads
Mr. Tim Peterson Ms. Kimberly Reese Mr. Zachary Robinson Ms. Vermina Sarringhause Ms. Amanda Scharff Ms. Iris Schmitt Mr. Thomas Schoeppner Ms. Angela Smith	All Schools MHS Putnam Phillips Phillips MHS MHS Phillips	Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer Volunteer	Outdoor Ed Chaperone/Band/Choir Coach Instructional Chaperone/Homeroom Chaperone Instructional/Chaperone Instructional/Chaperone/ Clerical/Homeroom
Mr. James Smith	Phillips/MS	Volunteer	Instructional/Chaperone/ Mentoring Program/Student Safety/Homeroom

Mr. Jason Smith	MMS	Volunteer	Chaperone/PTO/Hervida/ Band/Choir
Mr. Claude Southall	ABLE	Volunteer	Tutoring
Mr. Andy Strauss	MMS/MHS	Volunteer	Coach
Ms. Kathy Walters	Washington	Volunteer	Instructional
Ms. Vanessa Watson	Washington	Volunteer	Chaperone
Ms. Misty Wittenbrook	Harmar	Volunteer	Chaperone/Clerical/ Homeroom/Hervida
Mr. Edward Wright	Phillips	Volunteer	Chaperone
Ms. Jennifer Yoho	Phillips	Volunteer	Chaperone/Hervida

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EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM. HR.	QTR. HR.	AMOUNT
Ms. Renanne Welch	1		\$100.00

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**2c** **BE IT RESOLVED**, by the Marietta City School District Board of Education, that the teaching contract of the following teacher be amended to read that he receive pay for a planning period, based on his hourly rate of pay for the 2008-09 school year (student days):

Mr. Heath Rader, 50 minutes/day, Eff. 9/15/08.

**2d** **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the following change in salary and/or contract status be approved, effective for the 2008-09 school year:

Mr. Andrew Coleman from paid football coach to volunteer coach  
Substitute ISS/Study Hall from \$7.20/hr. to \$7.30/hr., Eff. 01/01/09.

**2e** **WHEREAS**, Board Policy: File: GCE of the Marietta City School District Board of Education, specifies that a substitute teacher on the 61st day of consecutive substitute duty on one assignment, shall be placed on the first step of the teacher's salary schedule and be granted the same benefits as are granted to regular teachers, as prescribed in the Ohio Revised Code; therefore

**BE IT RESOLVED**, that the following substitute teachers be placed on the Teacher's Salary Schedule, effective at the date shown:

Ms. Christina Wolfe, Step B-1, effective November 17, 2008 and for the remainder of the time spent in her present assignment for the 2008-09 school year.

Ms. Megan Lankford, Step 5-1, effective November 17, 2008 and for the remainder of the time spent in her present assignment for the 2008-09 school year.

**2f** **WHEREAS**, the Marietta City School District elementary schools have prepared and sold a system-wide yearbook for the past several years, and

**WHEREAS**, a sufficient interest was stimulated to warrant the preparation of a yearbook for the 2008-09 school year; therefore

**BE IT RESOLVED**, the Marietta City School District Board of Education contract with the Jostens American Yearbook Company for the publishing of the yearbook, and

**BE IT FURTHER RESOLVED**, that the yearbook be sold at a price of \$12.00 during the period of December 1, 2008-January 30, 2009 and \$15.00 after January 30, 2009 with payment in advance. Any profits will remain with the building selling the yearbooks. The Jostens Company will be paid upon satisfactory delivery of all yearbooks and upon receipt of an official invoice.

**2g** **WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

**BE IT RESOLVED**, that all policy regulations having been met by the advisor/teacher in charge of the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the following trip(s):

Marietta High/Middle School  
Southeast Ohio Model United Nations  
Ohio University, Athens, OH  
December 4-5, 2008  
50 students / 3 adults

Marietta High School Wrestling  
St. Clairsville Invitational  
St. Clairsville, OH  
December 29-30, 2008  
15 students / 3 coaches

Marietta High School  
Premier/Show Choir  
Fairfield Crystal Classic Competition  
Fairfield HS, Fairfield, OH  
March 13-14, 2009  
30 students/1 teacher/4-6 chaperones

Marietta High School  
Premiere/Show Choir  
Wapakoneta Music Competition  
Wapakoneta HS, Wapakoneta, OH  
March 27-28, 2009  
30 students/1 teacher/4-6 chaperones

**2h** **WHEREAS**, the Marietta City School District will be using the educational television services in all elementary and secondary buildings, with said services being provided by Educational Technology Services of Ohio (ETSEO), and

**WHEREAS**, in order to continue the program as it is now in effect, a new contract must be entered into; therefore

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that the school administration be authorized to enter into said contract with ETSEO at a cost of \$1,635.70, based on 2,974 students at \$0.55 each, said contract effective for the 2008-09 school year.

**2i** **WHEREAS**, the Marietta City School District has a need for an instructor assistant for one (1) school-age student with severe developmental delays in a residential setting in the Franklin County Board of Mental Retardation and Developmental Disabilities (MRDD) School District, and

**WHEREAS**, Franklin County Board of MRDD agrees to hire a one-to-one assistant for the student in the program, and

**WHEREAS**, the Marietta City School District will reimburse Franklin County Board of MRDD up to \$22,729.00 to cover wages and benefits for one-to-one assistant services for this student, and

**WHEREAS**, the cost of a one-to-one assistant will be prorated on the number of days the student is enrolled in Franklin County Board of MRDD school system; now therefore,

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that approval is granted to enter into a contract to receive aforementioned services from Franklin County Board of MRDD, effective for the 2008-09 school year.

**2j** **WHEREAS**, the Marietta City School District Board of Education agrees to enter into a contract with Franklin County Board of Mental Retardation and Developmental Disabilities (MRDD), for the purpose of admission (pursuant to Section 3327.04 ORC) for student instruction for low incidence handicapped students who are residents of Marietta City School District, and

**WHEREAS**, the Marietta City School District Board of Education (district of residence) hereby agrees to pay to the Franklin County Board of MRDD for each pupil listed on the contract an amount equal to excess cost pursuant to Section 3323.14 ORC, and

**WHEREAS**, the Franklin County Board of MRDD acknowledges that pupils listed on the contract are not to be included in their ADM certification, but will be claimed in the ADM of the district of residence, pursuant to 3317.03 ORC. The Ohio Department of Education will make an adjustment deducting the amount of funds received for the special education students listed on the contract from the district of residence and credit like amounts to the district of attendance; now therefore,

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that approval is granted to enter into a contract with Franklin County Board of MRDD for excess costs for students served during the 2008-09 academic school year.

**2k** **WHEREAS**, Marietta City School District has established a retirement plan (the "plan") under Section 403(b) of the Internal Revenue Code of 1986, as amended (the "Code"), and

**WHEREAS**, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require for Marietta City School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder; therefore

**BE IT RESOLVED**, that effective January 1, 2009, the Marietta City School District Board of Education (the "Board") adopts the ING 403(b) Plan for a Public School, and

**BE IT FURTHER RESOLVED**, that the Board authorizes the Treasurer to execute the ING 403(b) Plan for a Public School.

**2l** **WHEREAS**, the Marietta City School District has established a retirement plan (the "Plan") under Section 403(b) of the Internal Revenue Code of 1986, as amended (the "Code"), and



**WHEREAS**, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Marietta City School District to assume oversight functions in connection with the Plan, including administrative functions, to ensure compliance with Section 403(b) of the Code and the regulations thereunder, and

**WHEREAS**, ING Life Insurance and Annuity Company ("ILIAC") offers administrative services through planwithease.com<sup>SM</sup> for 403(b) programs sponsored by public educational institutions and organizations exempted from federal taxation under Section 501(c)(3) of the IRC (the "Services"), and

**WHEREAS**, the Marietta City School District wishes to engage ILIAC to provide administrative services in connection with the Plan; therefore

**BE IT RESOLVED**, that effective January 1, 2009, the Board of Marietta City School District (the "Board") agrees to enter into agreement with ILIAC under which ILIAC will provide administrative services through planwithease.com in connection with the Plan.

**2m** **WHEREAS**, the Marietta City School District has established a tax deferred annuity program which is intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, and the requirements of applicable state and/or local law, and

**WHEREAS**, the Marietta City School District wishes to enter into a common remitter arrangement with ING National Trust and ING Financial Advisers, LLC under which Program remittances and related investment instructions will be sent to ING National Trust and ING Financial Advisers, LLC to be divided and forwarded to the appropriate investment providers under the Program; therefore

**BE IT RESOLVED**, that effective January 1, 2009, the Board authorizes the execution of the common remitter agreement on behalf of the Plan as described above.

**2n** **WHEREAS**, the Marietta City School District took action at the April 28, 2008 Board Meeting approving the MEC to advertise on its behalf for the purchase of one (1) 78 passenger school bus, and

**WHEREAS**, the MEC received those bids and Mansfield Truck Sales was the lowest bidder who met the specifications at a price of \$80,030.00; now therefore,

**BE IT RESOLVED**, that based upon the bids received the Business Manager is authorized to purchase the 78 passenger bus from Mansfield Truck Sales at a price of \$80,030.00.

Mr. Moberg called for a vote – Yeas: Mr. Elliott, Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

The President declared the consent agenda resolutions adopted.

**Res. #2008-106** Mr. Love moved and Mr. Gault seconded the motion.

**2o** **WHEREAS**, each local, exempted village, city and joint vocational school district board of education shall employ a superintendent; now therefore,

**BE IT RESOLVED**, by the Board of Education of the Marietta City School District, that Herbert A. Young is hereby employed as Superintendent of Marietta City Schools for a contract period of three years beginning August 1, 2009 and ending July 31, 2012. The Board authorizes the Treasurer and the Board President to sign the contract.

Mr. Moberg called for a vote – Yeas: Mr. Elliott, Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

The President declared the resolution adopted.

**Res. #2008-107** Mr. Gault moved and Mrs. Myers seconded the motion.

**2p** **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Marietta City School District Board of Education approve McDonald, Cassell and Bassett, Inc. as the architect for the Ohio School Facilities Commission project.

Mr. Moberg called for a vote – Yeas: Mr. Elliott, Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

**Res. #2008-108** Mr. Love made a motion to continue the meeting in executive session to discuss the employment of personnel. Mrs. Myers seconded the motion.

Mr. Moberg called for a vote – Yeas: Mr. Elliott, Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

The President declared the resolution adopted.

The President declared the motion passed and the regular meeting to be in executive session at 5:54 P.M.

The President declared the executive session concluded and the regular meeting continued in open session at 6:55 P.M.

**Res. #2008-109** Mr. Elliott made a motion to adjourn the regular meeting. Mr. Gault seconded the motion.

Mr. Moberg called for a vote – Yeas: Mr. Elliott, Mr. Gault, Mr. Love, Mrs. Myers, Mr. Moberg  
Nays: None

The President declared the motion passed and the regular meeting adjourned at 6:55 P.M.

**ATTEST:**

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Jack Moberg, President

\_\_\_\_\_  
David B. Combs, Chief Fiscal Officer

November 24, 2008