

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
October 26, 2015**

The Marietta City School District Board of Education held a regular meeting on Monday, October 26, 2015 at the Administration Offices, 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio recording for a detailed account of this meeting.

The President, Mr. Hutchinson, called the regular meeting to order at 5:30 P.M.

Roll Call:

Members Present: Mr. Atkins, Mr. Gault, Mrs. Burton, Mrs. Myers, Mr. Hutchinson

The President invited all to join in the Pledge of Allegiance to the flag of the United States.

PRESENTATIONS AND COMMENDATIONS

. Michelle Loehr-American Heart Association – Thanked Marietta City Schools for Jump Rope for the Heart. Elementary Schools raised \$9,000.00.

CITIZEN FORUM

- None

REPORTS AND COMMENTS

BOARD:

- Mr. Atkins discussed the IT Committee meeting and gave an update on the Safety Committee meeting.
- Ms. Burton discussed the Hall of Fame Banquet.
- Mrs. Myers gave an update on the insurance meeting.
- Mr. Gault and Mrs. Myers thanked Matt Reed for his service as MCS Treasurer.
- Mr. Hutchinson gave an update on the Building and Grounds.

SUPERINTENDENT AND STAFF

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2015-61 Ms. Burton made a motion to accept the minutes as presented for the regular meeting held on September 28, 2015.

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers,
Mr. Hutchinson
Nays: None

H. RECOMMENDED ACTIONS

1. Old Business
2. New Business
 - a. Resignations and/or Leaves of Absence:
Classified Staff, Schedule B-15-10
 - b. Appointments:
Professional Staff, Schedule C-15-10 (appointments)
Professional Staff, Schedule D-15-10 (extracurricular)
Professional Staff, Schedule E-15-10 (subs and tutors)
Classified Staff, Schedule F-15-10 (appointments)
Classified Staff, Schedule G-15-10 (substitutes)
Classified Staff, Schedule I-15-10 (volunteers)
Classified Staff, Schedule R-15-10 (re-assignment)
Professional Staff, Educational Improvement Program

CONSENT AGENDA – Items 2a through 2h
Addendum 2e

Res. #2015-64 Mrs. Myers made a motion and Mr. Gault seconded the motion to accept the consent agenda items.

2a BE IT RESOLVED, by the Marietta City School District Board of Education that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence for both professional and classified personnel, be approved, effective at the date shown.

Schedule B-15-10
RESIGNATIONS and/or LEAVES OF ABSENCE
Classified Staff

NAME	POSITION	REMARKS
Stephanie Greene	Attendant-Phillips	Unpaid Med. Leave eff. 10/30/15-12/31/15
Terry Wallis	Bus Attendant/Lunch Duty 9 th Boys BB/Site Mgr.	Resignation eff. 10/21/15

2b BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification/licensure from the State Department of Education, BCII and FBI approval), be approved, effective at the date and term shown.

Schedule C-15-10
APPOINTMENTS – Continuing Contracts, Teachers

NAME	ASSIGNMENT	SALARY STEP
Mrs. Amber Carter	Elementary P.E.	M+30-12

Schedule D-15-10
 EXTRACURRICULAR APPOINTMENTS
 Professional Staff

NAME	ASSIGNMENT	AMOUNT
Pam Bennett	MHS Model UN Advisor	\$606.00
Steve Denton	MHS J.V. Girls Basketball	\$3029.00
Dion Prunty	Ticket Taker	\$9.00/hr.
Jordan Dawson	9 th Girls Basketball	\$2121.00
Mark Hannuksela	MHS Varsity Basketball – Girls	\$6,362.00
Courtenay Halliday	MHS Head Swim Coach	\$3,029.00

Schedule E-15-10
 SUBSTITUTES/TUTORS
 For the 2015-16 School Year

NAME	POSITION	REMARKS
Brittany Piccone	Tutor	\$20.00/hr.
Chelsea Polk	Sub. Adol. to YA 7-12	\$90.00/day
Roberta Nulter	Substitute – BA/Gen. Ed.	\$90.00/day
Julianne James	Substitute – BA/Gen. Ed.	\$90.00/day

ADD:

Schedule E-15-10
 SUBSTITUTES/TUTORS
 For the 2015-16 School Year

NAME	POSITION	REMARKS
Christopher VanReeth	Tutor	\$20.00/hr.
Allison Laumann	Tutor	\$20.00/day

Schedule G-15-10
 SUBSTITUTES - Classified Staff
 For the 2015-16 School Year

NAME	POSITION	REMARKS
Mark Caldwell	Bus Driver	\$11.00/hr.
Josh Farley	Bus Driver	\$11.00/hr.
Jerry Graham	Bus Driver	\$11.00/hr.
Toni Lang	Bus Driver	\$11.00/hr.
Alan Linscott	Bus Driver	\$11.00/hr.
David Prim	Bus Driver	\$11.00/hr.
Terry Schmelzenbach	Bus Driver	\$11.00/hr.
Larry Stephens	Bus Driver	\$11.00/hr.

Jeffrey Camden	Custodian	\$9.00/hr. eff. 10/12/15
Jeffrey Camden	Bus Driver	\$11.00/hr. eff.10/19/15
Thomas E. Patterson	Bus Driver	\$11.00/hr. eff. 10/20/15

Schedule I-15-10
 APPOINTMENTS – Educational Aides
 For the 2015-16 school year

NAME	SALARY
Maxine Best	Volunteer
Shelly Casto	Volunteer
Erin Combs	Volunteer
Jennifer Harbert	Volunteer
Bonnie Heslop	Volunteer
Donald Heslop	Volunteer
Madalyn Heslop	Volunteer
Trudy Kuch	Volunteer
Marie Terry Goglin	Volunteer
Kelly Bartlett	Volunteer
Barbara Blatt	Volunteer
Arthur Brokaw	Volunteer
Theresa Buffington	Volunteer
Trisha Cartmell	Volunteer
Brienna Derenberger	Volunteer
Stacy Devol	Volunteer
Tamatha Downs	Volunteer
Jennifer Dye	Volunteer
John Hambrick	Volunteer
Kayla Kendall	Volunteer
Jackie King	Volunteer
Deborah Latstetter	Volunteer
Cyrena Mace	Volunteer
Eric Mallett	Volunteer
Hollie Orders	Volunteer
Michael Perry	Volunteer
Sara Ryckebosch	Volunteer
Kerri Schaad	Volunteer
Robin Stewart	Volunteer
Shannon Strauss	Volunteer
Jill Torbett	Volunteer
Tera Vanderwal	Volunteer
Judy VanDyk	Volunteer
Susan Vessels	Volunteer
Suzan Warner	Volunteer
Eddie Westbrook	Volunteer
Kristen Worstell	Volunteer
Joyce Danford	Volunteer
Sarah Mallett	Volunteer
Lucinda Sams	Volunteer
Anita Schlicher	Volunteer
Susan Hiser	Volunteer

Ginny Jones	Volunteer
Kathleen Jones	Volunteer
Kathleen Harmon	Volunteer
Renea Turley	Volunteer
Amanda Kinzel	Volunteer
Traci Eddy	Volunteer
Thomas Eddy	Volunteer
Jennifer Dahler	Volunteer
Jon Grimm	Volunteer

Schedule R-15-10
 REASSIGNMENT –Classified Staff
 For the 2015-16 School Year

NAME	PRESENT	NEW
Robert Goodwin	Attendant-6.75 hrs./day-WCCC	Building & Grounds

EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM. HRS.	QTR. HRS.	AMOUNT
Alyson Tornes	2		\$280.00
Connie Wasco	3		\$399.00
Susan Satterfield	1		\$190.00

Schedule F-15-10
 APPOINTMENTS – Classified Staff
 For the 2015-16 School Year

NAME	POSITION	REMARKS
Jo Alley	Elementary Yearbook – 50%	\$151.50
Christina Brooks	Phillips-Attendant	Step I/6.25 hrs./day
Bill Lee	Ticket Taker	\$9.00/hr.
Nancy Lee	Ticket Taker	\$9.00/hr.
Brian Ketelsen	Ticket Taker	\$9.00/hr.
Mark Doebrich	Ticket Taker	\$9.00/hr.

Pulled for separate vote

Moved by Myers

Seconded by Burton

Atkins_N Burton_Y Gault_N Myers_Y Hutchinson_Y

2c **BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following change in salary and/or contract status be approved, effective for the 2015-16 school year:

Todd Caltrider	From: M-5	To: M+15-5
Raina Garand	From: 3 rd – Washington	To: Title 1 - Washington

2d **WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

BE IT RESOLVED, that all policy regulations having been met by the advisor/teacher in charge of the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the following trip(s):

MHS Golf
Districts-Crown Hill Golf Course
Circleville, OH
October 11-12, 2015
5 students and 1 Coach

2e **WHEREAS**, a strong, effective system of free public school education for all children and youth is essential to our democratic system of government, and

WHEREAS, the United States has made considerable progress in the social, technological and scientific fields due to our system of free and universal public education, and

WHEREAS, much of this progress can be attributed to the qualified and dedicated teachers entrusted with the educational development of our children to their full potential, and

WHEREAS, teachers should be accorded high public esteem, reflecting the value the community places on public education, and

WHEREAS, it is appropriate that teachers be recognized for their dedication and commitment to educating their students; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education, hereby proclaim November 16-20, 2015, **American Education Week** with the theme, **“Great Public Schools: A Basic Right and Our Responsibility,”** and urge all citizens to pay tribute to our public school teachers, and November 18th be observed as Education Support Professionals Day, and November 20th be observed as Substitute Educators Day.

2f **WHEREAS**, the Marietta City School District elementary schools have prepared and sold a system-wide yearbook for the past several years, and

WHEREAS, a sufficient interest was stimulated to warrant the preparation of a yearbook for the 2015-16 school year; therefore

BE IT RESOLVED, the Marietta City School District Board of Education contract with the Jostens American Yearbook Company for the publishing of the yearbook, and

BE IT FURTHER RESOLVED, that the yearbook be sold at a price of \$15.00 with payment in advance. Any profits will remain with the building selling the yearbooks. The Jostens Company will be paid upon satisfactory delivery of all yearbooks and upon receipt of an official invoice.

2g **WHEREAS**, the following job descriptions for classified positions have been added or revised; therefore

BE IT RESOLVED, that the new or revised job descriptions for the following positions be approved.

File: GDA

Position Description

Job Title: Grounds Keeper
Department: Building & Grounds
Reports to: Building & Grounds/Facilities Manager
Payment Basis: Hourly

Basic Functions and Supervision:

Under the immediate supervision of the Facilities Manager, the position maintains all district grounds and athletic fields in a manner consistent with applicable Federal, State or local regulations and policies.

Responsibilities:

General grounds care including: mowing, watering, fertilizing, aerating, pruning, reseeding and chemicals treatment. Position operates various equipment, tractor/loader, mowers, disc seeder, trimmers, aerator, paint stripper, dump truck, snow blade, gang mower, flail mower, rollers and drags.

Position works with contracted companies to promote Turf Maintenance program and may require some overnight travel for the purpose of training.
Position is responsible for maintenance, and care of the districts athletic fields to insure a safe and playable surface for athletes.
Position supervises casual labor as may be assigned.
Position is responsible for maintaining records as required by the Ohio Department of Agriculture as well as soil test results that may be required.
Position fulfills custodial responsibilities as may be assigned in the absence of the regular employee.
Position performs operational and preventative maintenance on all grounds equipment per manufacturer's specifications.
Position will be expected to drive school bus when necessary.
Position accepts other responsibilities as may be assigned.

Minimum Job Qualifications:

- 1) High School Graduate or G.E.D. Certificate
- 2) Must possess within six (6) months and maintain valid Ohio CDL Driver's License with school bus classification.
- 3) Ability to lift 75 lbs dead weight.
- 4) Three (3) years related work experience or appropriate educational training.
- 5) Must possess within six (6) months and maintain valid Ohio Pesticide Licenses – Certified Public Operator for Turf and Industrial Vegetation.

The Administration reserves the right to extend time limits for certifications for cause.
Revised: 9/30/15

2h BE IT RESOLVED, by the Marietta City School District Board of Education, that the teaching contracts for the following teachers be amended to read that they receive pay for one planning period based on their hourly rate of pay for the 2015-16 school year:

Amy Warren 45 min./day, undetermined time

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers,
Mr. Hutchinson
Nays: None

The President declared the consent agenda items approved as presented.

Res. #2015-65 Mr. Gault made a motion to adjourn the regular meeting. Mrs. Myers seconded the motion.

Mr. Hutchinson called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers,

Mr. Hutchinson
Nays: None

The President declared the motion passed and the regular meeting adjourned at 6:05 P.M.

ATTEST:

William Hutchinson, President

Matthew S. Reed, Chief Fiscal Officer