

**MARIETTA CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
111 Academy Drive  
Marietta, Ohio 45750  
July 28, 2014**

The Marietta City School District Board of Education held a regular meeting on Monday, July 28, 2014 at the Administration Offices, 111 Academy Drive, Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio recording for a detailed account of this meeting.

The President, Mr. William Hutchinson called the meeting to order at 5:30 P.M.

**Roll Call:**

Members Present: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson  
Members Absent:

Mr. Hutchinson invited all to join in the Pledge of Allegiance to the flag of the United States.

**PRESENTATIONS AND COMMENDATIONS**

Carol Thompson-Pediculosis

**CITIZEN FORUM**

Kim Depue-NYC Trip May 4<sup>th</sup>-6<sup>th</sup>, 2015 Class of 2017

**REPORTS AND COMMENTS:**

**BOARD:**

- Mr. Atkins gave a WI-FI update.
- Mr. Hutchinson gave an update on the new wing-ready for the start of school.

**STAFF:**

- Tasha Werry gave an update on the BBC Committee
- Tasha Werry gave an update on P.I.E.-Peoples Bank, Lafayette, Thermo-Fisher
- Ruth Kunze introduced Blue Technology-Smart Solution Presentation
- High Schools at Work update.

**APPROVAL AND ACCEPTANCE ACTIONS**

**Res. #2014-45** Mrs. Myers made a motion to accept the minutes as presented for the regular meeting held on June 23, 2014. Mr. Atkins seconded the motion.

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson  
Nays: None

The President declared the motion passed and the minutes adopted as presented.

**Res. #2014-46** Mr. Hutchinson made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mrs. Myers seconded the motion.

- Record of Cash and Investments – June 30, 2014
- Financial Report by Fund/SCC – June 30, 2014
- General Financial Report – SM2 – June 30, 2014
- General Fund Budget Summary – June 30, 2014
- Amend FY 2014 Permanent Revenue and Appropriations with the legal level control set at the Fund Level
- Transfers and Advances
- Checks Over \$1,000.00 for the Month

Mr. Huthinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson  
Nays: None

The President declared the motion passed and financial data adopted as presented.

**Res. #2014-47** Mrs. Myers made a motion and Mr. Atkins seconded the motion to accept the following donations:

**G(3) WHEREAS,** The Harmar Rowing Club has donated one (1) men’s Vespoli shell to the Marietta High School Tiger Navy men valued at \$14,400, therefore

**BE IT RESOLVED,** that the Marietta City School District Board of Education accept these donations, and

**BE IT FURTHER RESOLVED,** by the Marietta City School District Board of Education, that these gifts be accepted with appreciation.

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchison  
Nays: None

**H. RECOMMENDED ACTIONS**

1. Old Business
2. New Business – Consent Agenda 2a through 2n
  - a. Resignations and/or Leaves of Absence:  
Professional Staff, Schedule A-14-7
  - b. Appointments:  
Professional Staff, Schedule C-14-7 (teaching)  
Professional Staff, Schedule D-14-7 (extracurricular)  
Professional Staff, Schedule E-14-7 (substitutes and tutors)  
Classified Staff, Schedule F-14-7  
Classified Staff, Schedule G-14-7 (subs)  
Educational Aides, Schedule I-14-7  
Classified Staff, Schedule R-14-7 (reassignment)  
Professional Staff, Educational Improvement Program

CONSENT AGENDA - Items 2a through 2n  
Addendum 2a, 2b and 2o

**Res. #2014-48** Mrs. Myers made a motion and Mr. Atkins seconded the motion to accept the consent agenda items.

**2a**

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence, for both professional and classified personnel, be approved, effective at the date shown.

Schedule A-14-7  
RESIGNATIONS and/or LEAVES OF ABSENCE  
Professional Staff

NAME	POSITION	REMARKS
Jessica Newhart	Putnam Elementary 2 <sup>nd</sup>	Resignation, Eff. 08/15/14
Colette Kussell	MMS-Acc. Science 7/8	Resignation, Eff. 07/01/14
Douglas Espie	MMS-Digital Academy/General Music	Resignation, Eff. 07/01/14

Schedule A-14-7  
RESIGNATIONS and/or LEAVES OF ABSENCE  
Professional Staff  
Addendum

NAME	POSITION	REMARKS
Earl James	Juvenile Detention Center	Resignation, Eff. 08/15/14

**2b**

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification from the State Department of Education, BCII and FBI approval), be approved, effective at the date and term shown.

Schedule C-14-7  
APPOINTMENTS – Professional Staff  
For the 2014-15 School Year

NAME	POSITION	STEP & SALARY	REMARKS
Mark Johnson	8 <sup>th</sup> Grade Science – MMS	B-2 \$29,696.00	1 yr. contract
Xiang Zhang	Chinese Teacher-MHS & MMS	B-4 \$31,980.00 (\$18,980.00 – MCS) (\$13,000.00-Hanban)	1 yr. contract
Elizabeth Meek	Phillips Elementary – 3 <sup>rd</sup> grade	B-1 \$28,554.00	1 yr. contract
Jessica Shreve*	Putnam Elementary – 2 <sup>nd</sup> grade	5-1 \$29,696.00	1 yr. contract
Angela Sprout*	MMS – Dig. Acad./Gen. Mus.	B-1 \$28,554.00	1 yr. contract
*Pending Cert.			

Schedule D-14-7  
 EXTRACURRICULAR APPOINTMENTS  
 For the 2014-15 School Year

Name	Assignment	Amount
Susan Wells	4 weeks ext. service	\$5,045.00
Deborah Kiefer	2 weeks ext. service	\$3,157.00
Sarah Miller	2 weeks ext. service	\$1,888.00
Brianna Wolfe	Power of the Pen	\$571.00
Kim Wallace	Department Chair –MMS 6 <sup>th</sup> Grade	\$857.00
Chivonn Quist	Department Chair-MMS 7 <sup>th</sup> Grade	\$857.00
Heather Stalter	National Jr. Honor Society-MMS	\$571.00
Steve Denton	Head JV Girls Basketball	\$2,855.00
Amy Mendenhall	JV Girls Soccer	\$2,284.00
Mark Doebrich	Ticket Taker	\$7.95/hr.
Chivonn Quist	Ticket Taker	\$7.95/hr.
Heather Stalter	Ticket Taker	\$7.95/hr.

Schedule D-14-7  
 EXTRACURRICULAR APPOINTMENTS  
 For the 2014-15 School Year  
 Addendum

Name	Assignment	Amount
Matt Britton	Assistant Band Director	\$3,426.00

Schedule E-14-7  
 SUBSTITUTES AND TUTORS  
 For the 2014-15 School Year

Name	Position	Remarks
Nicole Coil	Substitute-BA 1 Yr. Short Term	\$75.00/day
Lura Wilcoxon	Substitute-BS 1 Yr. Short Term	\$75.00/day
Greg Hutchison	Substitute-MA 5 Yr. Short Term	\$75.00/day
Jeffrey H. Baker	Substitute-BA 1 Yr. Short Term	\$75.00/day
William Aldag	Substitute-BA 1 Yr. Short Term	\$75.00/day
William Mosier	Substitute-BA 1 Yr. Short Term	\$75.00/day
Ashton Payne	Substitute-BA 1 Yr. Short Term	\$75.00/day
Diane Hartley	Substitute-BA 1 Yr. Short Term	\$75.00/day
James Thrash	Testing Coordinator – MHS	\$20.00/hr.
Richard Anderson	Substitute-BS 7-12 Mathematics	\$75.00/day
Mollie Huffman	Substitute-MA 5 Yr. Professional	\$75.00/day
Harrington Weihl	Substitute-MA 1 Yr. Short Term	\$75.00/day

Schedule F-14-7  
 APPOINTMENTS – Classified Staff  
 For the 2013-14 School Year

NAME	POSITION	REMARKS
Megan Wilson	Custodian I	Step 1, \$10.07/ hr., Effective 06/23/14

Schedule F-14-7  
 APPOINTMENTS – Classified Staff  
 For the 2014-15 School Year

NAME	POSITION	REMARKS
Melissa Gutberlet	Attendant- Washington Elem.	Step 1, \$11.01 hr., Effective 08/18/14
Scott Murphy	MHS-FB Def. Coord	\$2,855.00 8/4/14-11/27/14
Ricci Davis	JV Volleyball	\$2,284.00 8/1/14-11/8/14
B.J. Mayor	Ticket Taker	\$7.95/hr.
Terry Wallis	Ticket Taker	\$7.95/hr.
Michelle Carpenter	Central Office- Payroll Clerk	\$37,500.00 retroactive to July 1, 2014

Schedule G-14-7  
 SUBSTITUTES – Classified Staff  
 For the 2014-15 School Year

Name	Position	Remarks
Joseph Farley	Bus Driver/Custodian	\$9.70/hr.-\$7.95/hr.
Nancy Lee	Secretary	\$7.95/hr.
Heather Kay Bush	Attendant, Aide, Secretary, Study Hall Monitor	\$7.95/hr.
Susan Hiser	Attendant, Aide, Secretary	\$7.95/hr.
Toni Lang	Bus Driver	\$9.70/hr.
Alan Linscott	Bus Driver	\$9.70/hr.
Mark Stewart	Bus Driver	\$9.70/hr.
Carla Wepler	Bus Driver	\$9.70/hr.
Mark Caldwell	Bus Driver	\$9.70/hr.
Jerry Graham	Bus Driver	\$9.70/hr.
Josh Farley	Bus Driver	\$9.70/hr.
David Prim	Bus Driver	\$9.70/hr.
Tim Treadway	Custodian	\$7.95/hr.
Allan Young	Custodian	\$7.95/hr.
Jackie Conant III	Custodian	\$7.95/hr.
David Prim	Custodian	\$7.95/hr.
Gary Swartz	Custodian	\$7.95/hr.

Schedule I-14-7  
 APPOINTMENTS – Educational Aides  
 For the 2014-15 School Year

NAME	SALARY
------	--------

John W. Ludtman	Volunteer
-----------------	-----------

Schedule R-14-7  
REASSIGNMENT –Classified Staff  
For the 2014-15 School Year

NAME	PRESENT	NEW
Kathleen Brown	Attendant +30 MHS	Attendant +30 Putnam Elementary 2014-15 SY

EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM HR.	QTR. HR.	AMOUNT
Don Tekavec	6		\$1,440.00
Tasha Werry	8		\$1,920.00
Jona Hall	8		\$1,920.00
Kim Depue	3		\$720.00
Susan Satterfield	2		\$260.00
Mollie Schramm	1		\$130.00
JoAnne Huck	2		\$260.00
Amanda Warner	2		\$260.00
Susan Rake	2		\$260.00

**2c**

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following named individual be offered an administrative contract (Assistant Middle School Principal), as listed below, each year being equivalent to no less than the number of days provided in the annual school calendar for the professional staff; therefore

**BE IT RESOLVED**, that the Marietta City School District Board of Education approve the new contract as recommended.

NAME	LENGTH OF CONTRACT
Mrs. Brittany Shob	1 year

**2d**

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following changes in salary and/or contract status be approved, effective for the 2014-15 school year:

Casey Mercer	From: B-4	To: 5-3
Robert S. Rieder	From: B-7	To: 5-7
Alicia McIntire	From: M-14	To: M+15-14

2e

**WHEREAS**, an application for participation on state aid for nonpublic schools, authorized by R.C. 3317.06, has been received by St. Mary's School for the 2014-15 school year, and

**WHEREAS**, the Marietta City School District Board of Education is required to administer the program for the purpose of purchasing, accounting, and inventory control; therefore

**BE IT RESOLVED**, by the Marietta City School District Board of Education, that the Superintendent be designated the public school administrator for the nonpublic school program and that the Chief Fiscal Officer of the Board be authorized to establish an account to service this program.

2f

**WHEREAS**, the Board of Education of the Marietta City School District is eligible to receive services from Ohio School Boards Association (OSBA) for the purpose of providing online policy services, and

**WHEREAS**, the contract for this service expired in June; therefore

**BE IT RESOLVED**, that the Marietta City School District Board of Education agree to renew this contract with OSBA for online policy services at a cost of \$1,250.00 for the 2014-15 school year.

2g

**WHEREAS**, the Marietta City School District and the Ohio Valley Educational Service Center Governing Board can enter into a city/county contract as defined by ORC 3313.483 and 3317.11 for the school year 2014-15, terms and conditions to be agreeable to both parties and subject to available state funding to support this agreement, and

**WHEREAS**, this contract is contingent upon the local districts served agreeing to "hold harmless" clauses with the Educational Service Center and

**WHEREAS**, the following services will be provided as part of this city/county contract Preschool Services, Emotionally Disturbed, Visually Impaired, Attendance Officer, Educational Aide (Ewing), and Alternative to Suspension Program (MHS), and

**WHEREAS**, this agreement shall be reviewed annually for determination of services to be provided and continuation of agreement; therefore

**BE IT RESOLVED**, that the Marietta City School District Board of Education enter into a city/county contract with Ohio Valley Educational Service Center for the 2014-15 school year, not to exceed \$462,320.12.

2h

**WHEREAS**, Section 4123.098 ORC mandated the Bureau of Workers' Compensation create a workers' compensation group rating plan which would allow like employers to

group together to achieve a potentially lower premium rate than they may otherwise be able to acquire as individual employers, and

**WHEREAS**, the Ohio Association of School Business Officials (OASBO) has created a workers' compensation group rating program which will provide claims management services, safety services and potentially reduce the workers' compensation premium for the school district, and

**WHEREAS**, the OASBO has retained The Sheakley Group of Companies as the servicing agent to perform administrative, actuarial, cost control, claims management, and consulting services for the program participants, and

**WHEREAS**, the Board of Directors of the OASBO Officials Workers' Compensation Pooling Program, in order to ensure that each school district receives their fair share, has implemented "Equity Pooling" to redistribute the savings among member school districts based upon their individual performance compared to the overall percentage of the group; now therefore

**BE IT RESOLVED**, the Marietta City School District Board of Education hereby agrees to the requirements set forth in the membership application including Equity Pooling participating and makes application to participate in the OASBO Workers' Compensation Group Rating Program and directs the Chief Fiscal Officer to pay the Administrative and Service Fee of \$2,630.00 as reflected on the Sheakley Uniservice, Inc. invoice.

2i

**WHEREAS**, the Marietta City School District Board of Education is authorized to secure insurance coverage for protecting its assets and for liability, and

**WHEREAS**, the Barengo Insurance Agency, Marietta, OH has provided an insurance program quote from Ohio Casualty Insurance Company with a term of 7/01/2014 through 6/30/2015 with a "Blanket Property" coverage limit which includes Building and Personal Property Insurance values with a "Statement of Values" set at \$82,003,000.00, and

**WHEREAS**, the quotation also includes the Liability Insurance coverage for the same policy term with coverage limits set at \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate, and

**WHEREAS**, the quotation also includes the district Fleet Insurance coverage's for the same policy term with coverage limits of \$1,000,000.00 each accident, and

**WHEREAS**, the quotation also includes a \$4,000,000.00 umbrella limit; now therefore

**BE IT RESOLVED**, that the aforementioned quotation be accepted and the Chief Fiscal Officer is authorized to sign the insurance policy documents and is authorized to process payment for the insurance in agreement with the provisions of the policy totaling \$94,218.00.

2j

**WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the



approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

**BE IT RESOLVED**, that all policy regulations having been met by the advisor/teacher in charge of the following trip(s):

MHS Marching Band  
Band Camp  
Cedar Lakes Conference Center  
Ripley, WV  
August 3<sup>rd</sup>-8<sup>th</sup>, 2014

**2k**

**WHEREAS**, the Marietta City School District Board of Education provides group health, dental, and vision insurance for its employees, and

**WHEREAS**, the Schwendeman Agency, who acts as the Board's professional consulting firm, has solicited and reviewed quotes and pricing for renewal, and recommended several options to the Board of Education for evaluation and recommendation for changes; now therefore

**BE IT RESOLVED**, that based upon this recommendation, the Marietta City School District Board of Education hereby authorizes the continuance of the current Anthem Blue Cross-Blue Shield Health Insurance plan with a premium increase of 3% for a twelve month period, a renewal of a full funded Dental Insurance plan provided by CoreSource OASIS Trust with no premium increase and remain with a self-funded Vision Insurance plan administered by CoreSource OASIS trust with no premium increase, effective July 1, 2014.

**2l**

**WHEREAS**, the Marietta City School District Board of Education provides special education services to its qualified students, and

**WHEREAS**, these services include the need to provide specialized Occupational Therapy to some students, and

**WHEREAS**, Michelle Hutchison Certified Occupational Therapist, is a state certified OTR/L, and

**WHEREAS**, Ms. Hutchison has quoted a price of \$55.00 per hour for services rendered as requested by the Marietta City School District and approved by the Director of Student Services, and has agreed to provide this service at the quoted price for a period of one year for a maximum of 250 hours per school year.

**NOW THEREFORE BE IT RESOLVED**, that the Marietta City School District enter into a purchase service contract with Ms. Hutchison for a period of one year commencing July 1, 2014 through June 30, 2015 at a rate of \$55.00 per hour in accordance with the "Work-For-Hire" agreement prepared and executed by the Director of Student Services.

**2m**

**WHEREAS**, Marietta City Schools has a negotiated agreement with Marietta Education Association regarding Entry Year Program, and

**WHEREAS**, this agreement stipulates stipend rates for mentor teachers, and

**WHEREAS**, the district has received entry year funds from the Ohio Department of Education for mentor teachers; therefore

**BE IT RESOLVED**, that the following stipends be paid for the 2014-15 school year upon completion of all requirements as specified in the negotiated agreement:

Mrs. Karen Amrine	\$650.00	Ms. Hattie Clarke	\$650.00
Mrs. Robin Haught	\$650.00	Ms. Sandra Kennell	\$650.00
Mrs. Ellen McVicar	\$650.00	Ms. Dion Prunty	\$650.00
Mrs. Bonnie Stalter	\$650.00	Mrs. Renanne Welch	\$650.00

**2n**

**WHEREAS**, Marietta City School District Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

**WHEREAS**, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure:

**BE IT RESOLVED**, that the Marietta City School District Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

Plan for Alternative Make-Up of Calamity Days

Pursuant to Ohio Revised Code section 3313.482, the Board of Education of Marietta City Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically written.
- 3) Not later than November 1 of the 2014-15 school year, each classroom teacher shall develop sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) (Optional) Teachers will be granted one professional development day after the teacher's principal or supervisor certifies that lessons equal to approximately the number of hours that are equivalent of three school days have been posted.
- 6) Teachers will update or replace such lessons as necessary throughout the school year based on instructional progress of students.

7) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district’s portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of school closing.

8) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provide.

9) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson with this time period the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

10) (Optional) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard Bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teacher assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

In witness thereof, we hereby affix our signatures on the 28<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
Matthew R. Reed, C.F.O

\_\_\_\_\_  
Bill Hutchinson, President

\_\_\_\_\_  
J D Benson, MEA President

**2o BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following Administrative contract be amended as follows:

Matthew Dehmlow, Director of Student Services      From 260 days to 230 days

**THEREFORE BE IT RESOLVED**, THAT THE Marietta City School District Board of Education approve the amended contract as recommended.

**Res. #2014-49**      Mrs. Myers made a motion and Mrs. Burton seconded the motion to accept the consent agenda items.

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson  
Nays: None

The President declared the consent agenda items approved as presented.

**Res. #2014-50** Mr. Gault made a motion to continue the regular meeting in executive session to discuss personnel/employment. Mrs. Myers seconded the motion.

Mr. Hutchinson called for a vote: Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson  
Nays: None

The President declared the motion passed and the regular meeting to be in executive session at 6:30 PM.

The President declared the executive session concluded and the regular meeting continued in open session at 7:06 PM.

**Res. #2014-51** Mr. Hutchinson made a motion to adjourn the regular meeting. Mr. Myers seconded the motion.

Mr. Hutchinson called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson  
Nays: None

The President declared the motion passed and the regular meeting adjourned at 7:08 PM.

**ATTEST:**

\_\_\_\_\_  
William Hutchinson, President

\_\_\_\_\_  
Matthew S. Reed, Chief Fiscal Officer