

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
May 21, 2012**

The Marietta City School District Board of Education held a regular meeting on Monday, May 21, 2012 at the Administration Offices, 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio recording for a detailed account of this meeting.

The President, Mr. Gault, called the meeting to order at 4:34 P.M.

Roll Call:

Members Present: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers, Mr. Gault
Members Absent: None

Mr. Gault invited all to join in the Pledge of Allegiance to the flag of the United States.

CITIZEN FORUM

- Angela Feathers asked the Board about who will be teaching the new business classes.
- Jona Hall invited everybody to the upcoming Student Programs at Putnam.
- Caroline Fouss thanked everyone for contributions towards Judy Hollback's Memorial.

PRESENTATIONS

- eSchoolview representative gave a presentation on web site service.
- Bill Lee presented certificates to Cecelia Oxender-Tio and Josh Burke for their acceptance into StarTalk Academy at Kent State this summer.
- Bill Lee reported that the graduating class of 2012 has received 2.2 million dollars in scholarships. Senior Daniel Haught will receive 180K from the Navy.

REPORTS & COMMENTS

BOARD MEMBERS

- Mr. Gault and Mrs. Myers commented on recent student performances they had attended.

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2012-38 Mrs. Myers made a motion to accept the minutes as presented for the regular meeting held on April 23, 2012. Mrs. Burton seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and the minutes adopted as presented.

Res. #2012-39

Mr. Hutchinson made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mrs. Myers seconded the motion.

- Record of Cash and Investments – April 30, 2012
- Financial Report by Fund/SCC – April 30, 2012
- General Financial Report – SM2 – April 30, 2012
- General Fund Budget Summary – April 30, 2012
- Amend FY 2012 Permanent Revenue and Appropriations with the legal level control set at the Fund Level
- Transfers and Advances
- Five-Year Forecast

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers, Mr. Gault
Nays: None

The President declared the motion passed and financial data adopted as presented.

H. RECOMMENDED ACTIONS

1. Old Business – Status of North Hills was discussed.
2. New Business
 - a. Resignations and/or Leaves of Absence:

CONSENT AGENDA - Items 2a through 2u
Addendum 2a & 2v

Res. #2012-40

Mr. Hutchinson moved and Mrs. Myers seconded the motion to accept the consent agenda items and addendum items.

2a (1) BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence, for both professional and classified personnel, be approved, effective at the date shown.

Schedule A-12-5
RESIGNATIONS and/or LEAVES OF ABSENCE
Professional Staff

NAME	POSITION	REMARKS
Ms. Judith Levine Ms. Kim Cwynar	Intervention Specialist Guidance	Retirement, Eff. 06/01/12 Unpaid Medical Leave, Eff. 05/08/12

Schedule B-12-5
RESIGNATIONS and/or LEAVES OF ABSENCE
Classified Staff

NAME	POSITION	REMARKS
Ms. Janet Hall	Secretary/Clerk II, SSC	Retirement, Eff. 06/30/12

Schedule C-12-5
 APPOINTMENTS – Professional Staff
 For 2012-13 school year

NAME	POSITION	REMARKS
Ms. Stacie Shouse	School Psychologist	Effective 2013-13 SY

Schedule D-12-5
 EXTRACURRICULAR ASSIGNMENTS
 For the 2012-13 school year

NAME	POSITION	REMARKS
Steve Denton	Ass't Basketball – Girls	\$2,855.00
J.D. Secrest	Head Varsity Basketball – Boys	\$5,996.00
John Doughty	Ass't Varsity Basketball – Boys	\$2,855.00
Josh McKitrick	JV Basketball – Boys	\$2,855.00
Jason Schob	7 th Grade Basketball – Boys	\$1,999.00
Chris Mayer	8 th Grade Basketball – Boys	\$1,999.00
Stacie Shouse	4 wks. ext. svc. – School Psych.	\$5,045.00
Ernie Cornell	Band Director	\$5,711.00
	2 wks. ext. svc. – Band	\$2,332.00
Rita Frum	4 wks. ext. svc. – Guidance	\$5,996.00
Lisa Polk	2 wks. ext. svc. – MS Guidance	\$3,157.00
Donald Tekavec	4 wks. ext. svc. – School Psych.	\$6,314.00
Elizabeth Thacker	Choral Director	\$3,712.00
James Thrash	4 wks. ext. svc. – Guidance	\$6,314.00
Susan Wells	4 wks. ext. svc. – Media Specialist	\$4,727.00

ADDENDUM
 FOR 2012-13 SY

NAME	POSITION	REMARKS
Mr. B.J. Mayer	Attendant - MHS	\$12.83/hr., eff. 08/20/12

Schedule F-12-5
 APPOINTMENTS – Classified Staff
 For the 2011-12 School Year

NAME	POSITION	REMARKS
Ms. Jo Alley	Secretary/Clerk II, Phillips	\$12.16/hr., Eff. 05/07/12 7 ½ hrs./day, 9.5 months
Sarah Myers	Attendant, Step 1+30 Phillips	\$11.37/hr., Eff. 05/14/12 6.25 hrs/day, 187 days/year

For the 2012-13 School Year

NAME	POSITION	REMARKS
Courtney Kleintop	Attendant, Step 1, Phillips	\$10.74/hr., Eff. 08/20/12 6.75 hrs/day, 187 days/yr
Scott Cozzens	Head Varsity Basketball – Girls	\$5,996.00
Terry Wallis	JV Basketball – Girls	\$2,855.00
Tye Davis	9 th Basketball – Boys	\$1,999.00
Mike McGowan	7 th Basketball – Boys	\$1,999.00
Ashley O’Gorman	8 th Grade Cheerleading	\$571.00
Chris Fennell	8 th Grade Basketball - Boys	\$1,999.00

Schedule G-12-5
 SUBSTITUTES – Classified Staff
 For the 2011-12 School Year

NAME	POSITION	REMARKS
Ms. Rebecca Peroni	Attendant	\$7.70/ hr. Eff, 04/24/12

EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM. HRS.	QTR. HRS.	AMOUNT
Ms. Emily Hopp	3		\$720.00
Ms. Susan Ritzman	3		\$450.00
Ms. Susan Ritzman	3		\$450.00

Schedule I-12-5
 APPOINTMENTS – Educational Aides
 For the 2011-12 School Year

NAME	SALARY
Teri Wisenbarger	Volunteer
Kirsten Hollister	Volunteer
Bernard Schilling	Volunteer
Sara Schilling	Volunteer
Heather Berga	Volunteer
Nikki Dye	Volunteer
Sandra Graham	Volunteer
John Berry	Volunteer

2c **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the following changes in salary and/or contract status be approved, effective the 2012-13 school year:

Ms. Mandy Scharff	From: 5 ½ hrs./day	To: 6 hrs./day eff. 04/30/12
Ms. Brittany Schob	From: Step B-2	STo: Step M-2, eff.2012-13 SY

2d **BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following professional personnel be employed as instructors for the 2012 Safetytown Program, June 18-28, 2012 for the terms and salaries listed:

Ms. Hattie Clarke	Teacher/Coord.	112 hrs.@\$20.00/hr.
Ms. Andrea Eichhorn	Teacher	96 hrs.@\$20.00/hr.
Ms. Katherine Carr	Teacher	96 hrs.@\$20.00/hr.
Ms. Alison Swaney	Teacher	96 hrs.@\$20.00/hr.

2e **WHEREAS**, the Marietta High School Principal has submitted the names of students who will have completed (at the conclusion of the 2011-2012 school year) high school graduation requirements as required by the Ohio Department of Education and the Marietta City School District Board of Education; now therefore

BE IT RESOLVED, that the Marietta City School District Board of Education approve the graduation list submitted, reserving the right to remove the name(s) of any listed student who does not satisfactorily complete all graduation requirements.

2f **WHEREAS**, the students at Marietta High School and Marietta Middle School have traditionally participated in interscholastic sports, and

WHEREAS, a condition of participating in interscholastic sporting events in the State of Ohio is membership in the Ohio High School Athletic Association (OHSAA); therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that membership by Marietta High School (Grades 9-12) and Marietta Middle School (Grades 7-8) in the Ohio High School Athletic Association for the 2012-13 school year is forthwith approved.

2g **WHEREAS**, the Marietta City School District Board of Education wishes to participate with the summer youth employment program offered by the Ohio Department of Jobs and Family Services; therefore

BE IT RESOLVED, that the District will employ up to eight (10) summer youth employees to work in the buildings and grounds department, at minimum wage, no more than forty (40) hours a week for the summer of 2012, and

BE IT FURTHER RESOLVED, that the Ohio Department of Jobs and Family Services will reimburse the Marietta City School District Board of Education for all costs associated with the employment of the summer youth program.

2h **WHEREAS**, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

BE IT RESOLVED, that all policy regulations having been met by the advisor/teacher in charge of the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the following trip(s):

Marietta Middle School
Power of the Pen State Finals
The College of Wooster, Wooster, OH
May 24-25, 2012
2 students / 1 supervisor

Marietta High School
Girls Crew - Nationals
Camden, New Jersey
May 24-25, 2012
8 students / 1 coach

Marietta Middle School
8th Grade class trip
March 25-27, 2013
Washington, D.C.
80 students / 10 chaperones / 2 teachers

2i **WHEREAS**, the Marietta City School District Board of Education provides special education services to its qualified students, and

WHEREAS, these services include the need to provide ESY (Extended School Year) services to students who meet the criteria, and

WHEREAS, an interpreter/attendant is needed for a deaf child to participate in ESY services; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education enter into a purchase service contract for the services as listed above, with the Washington County Board of Developmental Disabilities for the summer 2012 (49 days – 8:00 -3:30 MTWTHF), payable at a rate of \$11.50 per hour .

2j **WHEREAS**, the Marietta City School District Board of Education has, from time to time, found a need for certain specific therapy services for Extended School Year (ESY), including, but not limited to, the use of the swimming pool facilities for certain special education students, and

WHEREAS, Washington County Board of Developmental Disabilities is desirous of supplying such services and facilities, and

WHEREAS, such ESY services are hereby authorized to begin June 2012 and end August 2012, as per individual student IEP, and prior approval of the Director of Student Services or other administrative designee of the Superintendent of Schools before such services are provided; now therefore

BE IT RESOLVED, that the Marietta City School District Board of Education enter into a purchase service contract for the services as listed above, with the Washington County Board of Developmental Disabilities commencing June 2012 - August 2012, payable at a rate of \$72.00 per hour (therapy services) and \$10.00 per hour (aquatics without therapy).

2k **BE IT RESOLVED**, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, W. Larin Hall be offered a one year contract, as Information Technology Coordinator. The contract will be for 230 days.

2l **WHEREAS**, the job description has been revised for the Groundskeeper Position; therefore

BE IT RESOLVED, that the new job description for the position of Groundskeeper be approved.

2m **WHEREAS**, the Superintendent of Schools has recommended a reduction in force (RIF);

NOW THEREFORE, BE IT RESOLVED, that in accordance with the provisions of **Article 6 – Layoff and Recall** contained within the negotiated agreement between OAPSE Local #001 and the Marietta City School District, the following non-teaching employee shall have their position reduced (eliminated) as follows:

Ashley Lamraoui, Interpreter (MHS/Career Center), be eliminated eff. August 17, 2012

2n **WHEREAS**, the proposed Marietta City Schools Course of Study for 2012-13 school year has been presented to the Board for review and approval, therefore

BE IT RESOLVED, that the Marietta City School District Board of Education approve the following Course of Study:

1. K-12 Art

2o **WHEREAS**, the proposed Marietta Middle School Parent-Student Handbook for the 2012-13 school year has been presented to the Board of Education for review and approval; therefore

BE IT RESOLVED, the Marietta City School District Board of Education approve the Marietta Middle School Parent-Student Handbook as submitted.

2p **WHEREAS**, the proposed Athletic Handbook for the 2012-13 school year has been presented to the Board of Education for review and approval; therefore

BE IT RESOLVED, the Marietta City School District Board of Education approve the Athletic Handbook as submitted.

2q **WHEREAS**, the Marietta City School District Board of Education provides special education services to its qualified students, and

WHEREAS, these services include the need to provide specialized Occupational Therapy to some students, and

WHEREAS, Mrs. Chris Brown, Certified Occupational Therapy Assistant (COTA), is a state certified COTA, and

WHEREAS, Mrs. Brown has quoted a price of \$45.00 per hour for services rendered as requested by the Marietta City School District and approved by the Director of Student Services, and has agreed to provide this service at the quoted price for a period of two years for a maximum of 1,460 hours per school year.

NOW THEREFORE BE IT RESOLVED, that the Marietta City School District enter into a purchase service contract with Mrs. Brown for a period of two years commencing July 1, 2012 through June 30, 2014 at a rate of \$45.00 per hour in accordance with the "Work-For-Hire" agreement prepared and executed by the Director of Student Services.

2r **WHEREAS**, the Marietta City School District Board of Education provides special education services to its qualified students, and

WHEREAS, these services include the need to provide specialized Occupational Therapy to some students, and

WHEREAS, Mrs. Michelle Hutchison, Certified Occupational Therapist (OTR/L), is a state certified OTR/L, and

WHEREAS, Mrs. Michelle Hutchison has quoted a price of \$55.00 per hour for services rendered as requested by the Marietta City School District and approved by the Director of Student Services, and has agreed to provide this service at the quoted price for a period of two years for a maximum of 250 hours per school year.

NOW THEREFORE BE IT RESOLVED, that the Marietta City School District enter into a purchase service contract with Mrs. Michelle Hutchison for a period of two years commencing July 1, 2012 through June 30, 2014 at a rate of \$55.00 per hour in accordance with the "Work-For-Hire" agreement prepared and executed by the Director of Student Services.

2s **WHEREAS**, Ohio Revised Code §3313.843 provides that the board of education of each city, exempted village or local school district with an average daily student enrollment of 16,000 or less, must enter into an agreement with the governing board of an educational service center, under which the educational service center shall provide services to the district^[1]; and

WHEREAS, Ohio Revised Code §3313.843 provides that the board of education of a city, exempted village, or local school district with an average daily student enrollment of more than 16,000 may enter into an agreement with the governing board of an educational service center under which the educational service center shall provide services to the district^[2]; and

WHEREAS, any agreement entered into under §3313.843 shall be filed with the Department of Education by the first day of July of the school year for which the agreement is in effect^[3]; and

WHEREAS, the **Marietta City** School District Board of Education (hereinafter, the “Board of Education”) has an average daily student enrollment less than 16,000; and

WHEREAS, the Board of Education desires to enter into an agreement with the Ohio Valley Educational Service Center (“ESC”) to be in compliance with Ohio Revised Code §3313.843 and to provide services including, but not limited to any of the following: supervisory teachers; in-service and continuing education programs for district personnel; curriculum services; research and development programs; academic instruction for which the governing board employs teachers pursuant to section 3319.02 of the Revised Code; assistance in the provision of special accommodations and classes for students with disabilities; or any other services the district board and service center governing board agree can be better provided by the service center and are not provided under an agreement entered into under section 3313.845 of the Revised Code; and

WHEREAS, services included in the agreement shall be determined by the Superintendent on behalf of the Board of Education and shall be provided to the district in the manner specified in the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the **Marietta City** School District that:

SECTION I

The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Ohio Valley Educational Service Center for the provision of services.

Foundation deductions shall include the amount of per pupil deduction of \$6.50 per ADM plus supervisor/extended service deduction allocated to all participating districts by ADM of personnel reported to Ohio Department of Education. This formula shall be superseded by any new formula adopted by the State Board of Education for the fiscal year in which services are performed. All units as necessary will be assigned to the ESC.

The District agrees to reimburse the ESC the District's share of costs; said costs to be computed proportionally among all participating school districts (or as otherwise specified). Adjustments to billing and/or services may be necessary for those conditions beyond the control of the ESC and to encompass actual costs and changes in enrollments. Participating districts may request and receive additional services during each school year upon agreement of both the participating district and the ESC. The ESC will serve as fiscal agent for services as agreed upon each year and will provide an annual cost outline with a cost of doing business charge.

In the event that it is necessary for the ESC to employ additional personnel to provide the services selected by a specific school district and those services are discontinued or the full-service contract is discontinued, the contracting school district will be responsible for all unemployment and workers' compensation costs incurred by the ESC as a result of the discontinued services and/or positions. It is further understood that additional charges such as retirement surcharges, severance payment, workers' compensation, mileage and meeting reimbursements and legal fees which may be incurred due to the employment of employees providing such services, will be billed accordingly.

The effective date of this agreement is July 1, 2012. This agreement shall be effective until terminated by either the **Marietta City** Board of Education or the Ohio Valley Educational Service Center by giving the other party written notice in advance of the termination date according to state law.

Conditions of this agreement are subject to appropriate funding to the Ohio Valley Educational Service Center to render said services.

SECTION II

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

_____ moved and _____ seconded the motion that the above Resolution be adopted.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Yeas: _____

Nays: _____

ADOPTED this _____ day of _____, 2012.

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a meeting held on the _____ day of _____, 2012, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said Resolution.

District Treasurer, Date

¹§3313.843 (B)(1)

¹§3313.843 (B)(2)

¹§3313.843 (C)

AGREEMENT SIGNED FOR THE **MARIETTA CITY** SCHOOL DISTRICT:

By: _____ Name Printed _____
Board President

By: _____ Name Printed _____
Superintendent

By: _____ Name Printed _____
Treasurer

AGREEMENT SIGNED FOR THE **OHIO VALLEY** EDUCATIONAL SERVICE CENTER:

By: _____ Name Printed _____
Board President

By: _____ Name Printed _____
Superintendent

By: _____ Name Printed _____
Treasurer

2t **WHEREAS**, the Marietta City School District Board of Education must comply with the state and federal laws by adopting policies, and

WHEREAS, the Marietta City School District Board of Education has a need to revise the following Board Policy: File: IGDJA (Drug Testing of Students In Interscholastic Athletics), therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that These Board Policies be approved as submitted.

2u

To authorize and direct the Treasurer to place a notice on the district website,
no later than
May 25, 2012, which reads substantially as follows:

PUBLIC NOTICE

The Marietta City School District Board of Education hereby gives the public notice in accordance with Section 3307.353* of the Ohio Revised Code that Grace Hubbard, who is currently employed by the Board of Education as Library Media Specialist, will be retired and seeking re-employment with the Marietta City School District in the same position following her retirement.

The Board of Education will hold a public meeting on the issue of re-employing the above-named person at a meeting to be held on July 23, 2012 at 5:30 p.m. at the Marietta City Schools Board Office, located at 111 Academy Drive, Marietta, Ohio 45740.

2v **WHEREAS**, the job descriptions for the following Secretarial positions have been revised; therefore

BE IT RESOLVED, that the new job descriptions for the following Secretarial positions be approved.

1. Elementary Secretary
2. Business Services Clerk – Business Office
3. Secretary to Title I, Volunteer Coordinator, and Kindergarten Registration Coordinator – Student Service Center
4. Case Manager/Special Education and Coordinator of Gifted Services Secretary – Student Service Center
5. Secretary/Clerk II – Business Office

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed.

Res. #2012-41 Mr. Atkins moved to approve a one (1) year contract with eSchoolview to design MSC web site. Mrs. Burton seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed.

Res. #2012-42 Mrs. Myers made a motion to continue the regular meeting in executive

Session to discuss personnel. Mrs. Burton seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

The President declared the motion passed and the regular meeting to be in executive session at 6:04 P.M.

The Vice President declared the executive session concluded and the regular meeting continued in open session at 6:21 P.M.

Res. #2012-43 Mrs. Myers made a motion to adjourn the regular meeting. Mrs. Burton seconded the motion.

Mr. Gault called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Hutchinson, Mrs. Myers,
Mr. Gault
Nays: None

After meeting was adjourned, Board went to Building Bridges To Careers at MHS Auditorium.

ATTEST:

Greg Gault, President

Matt Reed, Chief Fiscal Officer

May 21, 2012