

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
April 27, 2015**

The Marietta City School District Board of Education held a regular meeting on Monday, April 27, 2015 at 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are recorded. Please refer to the audio recording for a detailed account of this meeting.

The President, Mr. Hutchinson, called the meeting to order at 5:30 P.M.

Roll Call:

Members Present: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson
Members Absent: none

Mr. Hutchinson invited all to join in the Pledge of Allegiance to the flag of the United States.

CITIZEN FORUM:

Mrs. Andrea Eichhorn – Get on board with your child’s education update.

PRESENTATIONS AND COMMENDATIONS

- Mark Duckworth – Boys Basketball Academic Award presented by Ohio National Guard

REPORTS AND COMMENTS

BOARD:

- Mr. Gault gave a update on the Fine Arts Festival and Prom

SUPERINTENDENT AND STAFF:

- Mrs. Ruth Kunze gave an update on curriculum and IT

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2015-25 Mrs. Myers made a motion to accept the minutes as presented for the regular meeting held on March 23, 2015. Mrs. Burton seconded the motion.

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mrs. Myers, Mr. Gault, Mr. Hutchinson
Nays: None

The President declared the motion passed and the minutes adopted as presented.

Res. #2015-26 Mrs. Myers made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mrs. Burton seconded the motion.

- Record of Cash and Investments – March 31, 2015
- Financial Report by Fund/SCC – March 31, 2015
- General Financial Report – SM2 – March 31, 2015
- General Fund Budget Summary – March 31, 2015
- Amend FY 2015 Permanent Revenue and Appropriations with the legal level control set at the Fund Level
- Transfers and Advances
- Checks over \$1,000.00

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the motion passed and financial data adopted as presented.

CONTRIBUTIONS AND GIFTS

Res. #2015-27 Mrs. Myers made a motion and Mrs. Burton seconded the motion to accept the following donations:

G (3) WHEREAS, Mr. Donn Schafer and Settler’s Bank for the donation of a lighted crossing guard sign for Marietta Middle School crossing guard Mrs. Lamb, valued between \$200.00-\$300.00

BE IT RESOLVED, that the Marietta City School District Board of Education accept this donation, and

BE IT FURTHER RESOLVED, by the Marietta City School District Board of Education, that this donation be accepted with appreciation.

Mrs. Hutchinson called for a vote - Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the motion passed and the donations accepted as presented.

H. RECOMMENDED ACTIONS

1. Old Business
2. New Business
 - a. Resignations and/or Leaves of Absence:
Professional Staff, Schedule A-15-4
Classified Staff, Schedule B-15-4
 - b. Appointments:
Professional Staff, Schedule C-15-4 (appointments)
Professional Staff, Schedule D-15-4 (extracurricular)
Professional Staff, Schedule E-15-4 (subs and tutors)
Classified Staff, Schedule F-15-4 (appointments)
Classified Staff, Schedule G-15-4 (substitutes)
Appointments, Schedule I-15-4 (Educational Aides)

Professional Staff, Educational Improvement Program

Res. #2015-28 Mr. Gault moved and Mrs. Myers seconded the motion to accept the consent agenda items.

2a

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence, for both professional and classified personnel, be approved, effective at the date shown.

Schedule A-15-4
RESIGNATIONS and/or LEAVES OF ABSENCE
Professional Staff

NAME	POSITION	REMARKS
Mollie Hahn	Guidance-Harmar/Wash.	Resignation, Eff. 08/16/15
Ellen Nutter	Secondary-MHS	Resignation, Eff. 05/31/15
Brianna Moses	Elementary-Washington	Resignation, Eff. 08/16/15
Sandra Wilson	Secondary-MMS	Resignation, Eff. 08/01/15

Schedule B-15-4
RESIGNATION and/or LEAVES OF ABSENCE
Classified Staff

NAME	POSITION	REMARKS
Carl Hartley	Custodian - Phillips	Retirement Eff. 6/30/2015
Edward Emerick	Custodian - Phillips	Retirement Eff. 7/31/2015

2b

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional and classified personnel (pending receipt of proper certification/licensure from the State Department of Education, BCII and FBI approval, be approved, effective at the date and terms shown.

Schedule C-15-4
APPOINTMENTS - Professional Staff
For the 2015-16 School Year

Name	Position	Step & Salary	Remarks
Amy B. Colgrove	MHS P.E./Health	B-1 \$30,293.00	1 yr. contract

Schedule D-15-4
EXTRACURRICULAR ASSIGNMENTS
For 2014-15 School Year

NAME	POSITION	REMARKS
Megan Lankford	Fine Arts Stipend	\$100.00

Schedule D-15-4
EXTRACURRICULAR ASSIGNMENTS
For 2015-16 School Year

NAME	POSITION	REMARKS
Jason Schob	MHS – Head Var. Football	\$6,362.00
Chris Mayer	MHS - Var. Tennis-Girls	\$3,029.00
Amy Mendenhall	MHS–JV Asst. Soccer-Girls	\$2,423.00
John Doughty	MHS – Var. Golf-Boys	\$3,029.00
J.D. Secrest	MHS – JV Golf-Boys	\$2,121.00

Schedule E-15-4
SUBSTITUTES AND TUTORS
For 2014-15 School Year

NAME	POSITION	REMARKS
Dana Bartlett	Sub. Early Child P-3	BA – 5 YR. Prof.

Schedule E-15-4
SUBSTITUTES AND TUTORS
For the 2015-16 School Year

NAME	POSITION	REMARKS
Jennifer Wright	Sub. – E.C. P-3	BA - Long Term
Fancie Smith	Sub. – Adol-YA 7-12	BA - Long Term
Virginia Buzzard	Sub. – Elem. 1-8	BA – Long Term
David Cech	Sub. – Adol-YA 7-12	BA – Long Term
Evelyn Bryant	Sub. – Elem. K-8	MA – Perm.
Christine Cavalier	Sub. – Elem. 1-8	MA – Long Term
Sue Price	Sub. – K-12, Sp. Ed.	MA – Perm.
Jim Thrash	Sub. – Secondary SS	MA – Perm.
Jim Waybright	Sub. – K-12	5 Yr. Long Term
Linda Christman	Sub. – Elem. K-8	MA – Perm.
Lori Hall	Sub. – Adol.-YA 7-12	5 Yr. Long Term
Karla Coffman	Sub. – Elem. 1-8	MA – Perm.
Mollie Huffman	Sub. – Ed/Hand K-12	MA – 5 Yr. Prof.
Mary Ella Bauer	Sub. – Elem. 1-8	MA – Perm.
Joyce Ross	Sub. – Multi Age P-12	BA – Long Term
Paul Wallace	Sub. – General Ed.	BA – Short Term
Mary Stollar	Sub. – Early Child P-3	MA – Long Term
Karen Schramm	Sub. – General Ed.	BA – Short Term

Schedule F-15-4
APPOINTMENTS – Classified Staff
For 2015-16 School Year

NAME	POSITION	REMARKS
Vince Elder	Assoc. Head Football-MHS	\$3,635.00
Jeff Davis	Offensive Coord. – MHS	\$3,029.00
Scott Canter	9 th Football Coach	\$2,121.00
Jawn Smith	Girls Tennis Coach-MMS	\$2,121.00

Todd Morris	Head Boys Soccer- MHS	\$3,635.00
Andy Porter	J.V. Boys Soccer - MHS	\$2,423.00
Paige Lamb	J.V. Volleyball - MHS	\$2,423.00
Ricci Davis	9 th Volleyball Coach - MHS	\$2,121.00
Bryan Whittekind	Golf Coach - MMS	\$2,121.00
Mark Duckworth	Head Var. Boys Basketball - MHS	\$6,362.00
Ed Paxton	Asst. Var. Boys Basketball - MHS	\$3,029.00
Amanda Mercer	Asst. Cross Country - MHS	\$1,515.00
Bryan Ketelsen	MMS Orange 8 Basketball	\$2,121.00
Jeff Davis	Head Var. Wrestling - MHS	\$3,635.00
Bryan Whittekind	Wrestling - MMS	\$2,121.00
Nikki Rake	Head Var. Cheer-MHS	\$3,029.00
John Rake	Head J.V. Cheer-MHS	\$2,423.00
Gracey Bailey	Head 9 th Cheer-MHS	\$2,121.00

Schedule G-15-4
 SUBSTITUTES - Classified Staff
 For the 2015-16 School Year

NAME	POSITION	REMARKS
Jennifer Wright	Attendent/Aide	9.00/hr. Eff. 2015-16 SY

Schedule I-15-4
 APPOINTMENTS - Educational Aides
 For the 2015-16 School Year

NAME	SALARY
Evelyn Bryant	Volunteer
Will O'Connor	Volunteer-Tennis

EDUCATIONAL IMPROVEMENT PROGRAM

NAME	SEM. HOURS	QTR. HOURS	AMOUNT
Steve Parlin	1		\$130.00

2c(1)

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following named individual be offered an administrative contract, as listed below, each year being equivalent to no less than 214 days.

THEREFORE, BE IT RESOLVED, that the Marietta City School District Board of Education approve the new contract as recommended.

NAME	LENGTH OF CONTRACT
Mrs. Melissa Nething	2 years

Moved by Gault

Seconded by Myers

Atkins_y__ Burton_y__ Gault_y__ Myers_y__ Hutchinson_y__

2c(2)

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following named individual be offered an administrative contract, as listed below, each year being equivalent to no less than 214 days.

THEREFORE, BE IT RESOLVED, that the Marietta City School District Board of Education approve the new contract as recommended.

NAME	LENGTH OF CONTRACT
Mr. Chris Laumann	2 years

Moved by Gault **Seconded by** Myers
Atkins_y__ Burton_y__ Gault_y__ Myers_y__ Hutchinson_y__

2c(3)

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following named individual be offered an administrative contract, as listed below, each year being equivalent to no less than 214 days.

THEREFORE, BE IT RESOLVED, that the Marietta City School District Board of Education approve the new contract as recommended.

NAME	LENGTH OF CONTRACT
Mr. Travis Abbott	2 years

Moved by Gault **Seconded by** Myers
Atkins_y__ Burton_y__ Gault_y__ Myers_y__ Hutchinson_y__

2d

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following change in salary and/or contract status be approved;

Mrs. Susan Satterfield	From: M-15	To: M+15-15 Eff: 2015-16
Ms. Brittany Schaad	From: Title 1-Washington	To: 3 rd grade-Washington
Mrs. Sally Latture	From: Int. Spec./LD Wash.	To: Title 1 - Washington
Mrs. Lisa Gardner	From: 3 rd - Putnam	To: 4/5 Math - Putnam
Ms. Jordan Futrell	From: 4/5 Math - Putnam	To: 3 rd - Putnam
Mrs. Sarah Miller	From: Counselor - MMS	To: Counselor-Elementary
Mrs. Christy Boothby	From: Math Coach - Harmar	To: Tech. Int. Spec. - MHS

2e

WHEREAS, teachers personify America’s belief that universal public education is a key to meeting the challenges of our changing world, and

WHEREAS, teachers strive to make every classroom an exciting, productive place to learn and grow, and

WHEREAS, teachers reach out to foster the well-being of each student, regardless of ability, social or economic background, race, ethnic origin, or religion, and

WHEREAS, teachers motivate individual students to find new directions in life and to reach high levels of achievement, and

WHEREAS, teachers influence our lives long after our school days are only memories; now therefore

BE IT RESOLVED, that the Marietta City School District Board of Education do hereby proclaim Tuesday, May 5, 2015 as **NATIONAL TEACHER DAY**, and

BE IT FURTHER RESOLVED, that the Marietta City School District Board of Education urge all citizens to observe this day by taking time to remember and salute the teachers who shape the future of our children, our community, and the community of nations.

2f

WHEREAS, the policy of the Marietta City School District Board of Education, Student Overnight Trips, File: IICA, specifies that all student overnight trips must have the approval of the Superintendent of Schools and the Marietta City School District Board of Education; therefore

BE IT RESOLVED, that all policy regulations having been met by the advisor/teacher in charge of the following group(s) and upon the recommendation of the Superintendent, the Board of Education approve the following trips:

MMS – 8th Grade Students
Washington DC Trip
Washington DC
March 30 – April 1, 2016
Approx. 150 students, 20 adults

Marietta FFA
Ohio State FFA Convention/Cosi/Columbus Zoo
Columbus, OH
April 30 – May 1, 2015
15 students, 2 adults

MMS Future Problem Solving
Solon Middle School
6835 S.O.M. Center Road
Solon, OH
5 students /2 adults
April 17th-18th

2g

WHEREAS, the Marietta City School District Board of Education requires the services of an athletic trainer for the Marietta City Schools athletic program; therefore

BE IT RESOLVED, the Marietta City School District Board of Education enter into an agreement with Ohio University Division of Athletic Training for athletic training services for the Marietta City Schools athletic programs during the 2015-16 school year, cost not to exceed \$10,400.00. Funding for this program will be paid by Marietta City Schools.

2h

WHEREAS, the Ohio Department of Education has implemented a Comprehensive Continuous Improvement Planning (CCIP) application for FY 16, which includes federal and state competitive grants (continuation and new), and

WHEREAS, the Marietta City School District is eligible to compete in this competitive process for the following program:

McKinney-Vento Homeless Assistant Program requested amount \$35,000.00

BE IT RESOLVED, that the Marietta City School District Board of Education participate in this competitive state and federally funded program and authorize the development and forwarding of the FY 16 Competitive Grants Application for funds to the Ohio Department of Education as of April 24, 2015, and

BE IT FURTHER RESOLVED, that Ms. Ruth Kunze is the authorized representative to file said application on behalf of the Board.

2i

WHEREAS, the Marietta City School District during the 2014-15 school year approved and participated in programs for Grades K-5 with ARTSBRIDGE; therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that funds not to exceed two thousand eight hundred dollars (\$2,800.00) be allocated to participate for the 2015-16 school year.

2j

WHEREAS, the proposed Marietta High School Curriculum Guide for the 2015-16 school year has been presented to the Board of Education for review and approval; therefore

BE IT RESOLVED, the Marietta City School District Board of Education approve the Marietta High School Curriculum Guide as submitted.

2k

WHEREAS, the students at Marietta High School and Marietta Middle School have traditionally participated in interscholastic sports, and

WHEREAS, a condition of participating in interscholastic sporting events in the State of Ohio is membership in the Ohio High School Athletic Association (OHSAA); therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that membership by Marietta High School (Grades 9-12) and Marietta Middle School (Grades

7-8) in the Ohio High School Athletic Association for the 2015-16 school year is forthwith approved.

21

WHEREAS, the Marietta City School District Board of Education is authorized by the Marietta City Council to have two (2) members of designees of the Board of Education serve on the City Recreation Advisory Board, and

WHEREAS, the term being served by Mr. William Lee and Mr. Mark Duckworth expired on December 31, 2015; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education appoint Mr. Richard Guimond and Mr. Jason Schob for a two-year term as a member of the Marietta City Recreation Advisory Board, said term expiring December 31, 2017.

2m

WHEREAS, Article 16.02 of the negotiated agreement with the Marietta Education Association (MEA) states:

Lead Professional Educators License
Teachers who obtain the Lead Professional Educators License will receive a stipend of \$2,500.00 the first year and a stipend of \$1,000.00 each year after.

WHEREAS, Susan Miller has provided a copy of a five (5) year Lead Professional Educator, Kindergarten-Elementary (K-8) License, effective 7-1-15.

THEREFORE BE IT RESOLVED, that the board authorize the Treasurer to pay the stipend(s) accordingly.

Atkins_y_ Burton_y_ Gault_y_ Myers_y_ Hutchinson_y_

2n

WHEREAS, the Marietta City Board of Education must advertise and receive bids for the purchase of replacement school buses.

THEREFORE BE IT RESOLVED, that the Marietta City Board of Education authorizes the administration to advertise and receive bids for the purchase of two (2) seventy seven (77) passenger units.

2o

WHEREAS, the following job descriptions for professional and classified positions have been added or revised: therefore

BE IT RESOLVED, that the new or revised job descriptions for the following positions be approved.

MARIETTA CITY SCHOOL DISTRICT
JOB DESCRIPTION

File: GCAAB

Title: COORDINATOR OF GIFTED SERVICES

Reports to: The coordinator of talented and gifted (TAG) is directly responsible to the director of instruction.

Job Description:

1. Develops, implements and reviews appropriate methods of identification of talented and gifted students.
2. Schedules and assists school personnel in the assessment and identification of talented and gifted students in grades K-12 and those applying for underage admission.
3. Maintains records on identification of students within EMIS and communicates to school principals and teachers.
4. Provides inservice to parents on the methods of identification, the education program design and ongoing evaluation.
5. Promotes a comprehensive educationally differentiated program.
6. Supports the staff by providing individual and group inservices and Professional Development.
7. Assists teachers in designing written education plans for gifted students, K-12.
8. Assists counselors, psychologists and other support staff in their respective roles relative to the talented and gifted program.
9. Participates in curriculum studies, designing courses of study and selecting curriculum materials to meet the needs of the talented and gifted.
10. Designs and coordinates in school and out of school activities for talented and gifted students.
11. Supports teachers in developing and finding appropriate instructional materials.
12. Provides for community awareness of the talented and gifted program and utilizes the areas' resources.
13. Plans and coordinates system wide evaluation of all components of the talented and gifted program.
14. Compiles annual reports to the director of curriculum and technology and to the Ohio Department of Education.
15. Coordinates district compliance with the State Department of Education Standards for gifted education.
16. Attends meetings and conferences relative to the talented and gifted.

17. Keeps current in the field of gifted education.
18. Performs other job related duties as required.

Revised 04/27/15

File: **GDA**

POSITION DESCRIPTION

Job Title: Maintenance Specialist with Air Conditioning Emphasis
Payment Basis: Hourly
Department: Building & Grounds
Reports To: Building & Grounds/Facilities Manager

Basic Functions & Supervision:

Under the immediate supervision of the Building & Grounds Manager, the position performs a variety of skilled, semiskilled or unskilled tasks in several trades with an emphasis of repair and instillation of air conditioners in the maintenance of all district facilities

Responsibilities:

1. Position substitutes in all buildings for custodians and assumes their responsibilities.
2. Position is capable of making "skilled" level repairs to air conditioning, electrical and mechanical equipment.
3. Position performs installations, replacements and repairs to district buildings and grounds in a safe and professional manner consistent with applicable buildings and safety codes.
4. Licensed to purchase and install "Freon" Refrigerant.
5. Position may order/purchase parts and materials as required to complete a specific job.
6. Position supervises/trains maintenance helper, substitute and casual labor personnel.
7. Position accepts other responsibilities as may be assigned.

Minimum Job Qualifications:

1. High School Graduate or G.E.D. Certificate.
2. Valid Ohio Driver License.
3. Have verifiable training and be licensed to purchase and install Freon in a wide array of air conditioning units that are used across the district.

4. Be able to obtain a valid Ohio Low Pressure Boiler Operator's certification within 6 months.
5. Verifiable Vocational or Military Service Training and 3 years experience or 7 years related experience
6. Should the Maintenance Specialist choose to get an Ohio Low Pressure Boiler Operator License, the district will continue to pay the cost
7. Ability to lift 70 lbs. dead weight.

Revised: 4/27/2015

2p

WHEREAS, Karen Amrine has submitted her resignation for the purpose of retirement, effective May 31, 2015, and

WHEREAS, she has requested to be rehired for the 2015-16 school year, and her principal, Todd Caltrider has recommended this rehire,

THEREFORE BE IT RESOLVED, that the board authorizes and direct the treasurer to place a public notice 70-90 days prior to July 27, 2015 on the district website, and to schedule a public hearing for June 22, 2015 at the regular board meeting.

2q

WHEREAS, the Marietta City Schools wishes to participate with the summer youth employment program offered by the Ohio Department of Jobs and Family Services.

BE IT RESOLVED, that the District will employ up to ten (10) summer youth employees to work in the buildings and grounds department, at minimum wage no more than forty (40) hours a week for the summer of 2015, and

BE IT FURTHER RESOLVED, that The Ohio Department of Jobs and Family Services will reimburse the Marietta City Schools all costs associated with the employment of the summer youth program.

2r

WHEREAS, Revised Code Section 3313.15 and 3313.16 prescribe regulations for establishing regular and special meetings of the Board of Education; therefore

BE IT RESOLVED, that the Marietta City School District Board of Education approve the following dates for holding regular meetings for the 2015 calendar year:

July 27, 2015
August 24, 2015
September 28, 2015
October 26, 2015
November 23, 2015
December 28, 2015

2s

WHEREAS, There are selected special education students in our district who exhibit significant behavior issues, and need Behavioral Intervention Plans, and

WHEREAS, it is necessary to conduct a functional behavior analysis to develop such a behavioral intervention plan,

BE IT RESOLVED, that the district engage Mr. Michael Moore, M.Ed., PCC Behavior Specialist to conduct Functional Behavior Analysis and Behavior Intervention Plans at a rate of \$50.00 per hour not to exceed 20 hours for the remainder of the 2014-15 school year.

2t

WHEREAS, the proposed Marietta High School Teacher Handbook for the 2015-16 school year has been presented to the Board of Education for review and approval; therefore

BE IT RESOLVED, the Marietta City School District Board of Education approve the Marietta High School Teacher Handbook for the 2015-16 school year as submitted.

2u

WHEREAS, the proposed Marietta Middle School Parent-Student Handbook for the 2015-16 school year has been presented to the Board of Education for review and approval; therefore

BE IT RESOLVED, the Marietta City School District Board of Education approve the Marietta Middle School Parent-Student Handbook for the 2015-16 school year as submitted.

Moved by Mr. Gault

Seconded by Mrs. Myers

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the consent agenda resolutions adopted as presented.

Res. #2015-29 Mr. Hutchinson made a motion to adjourn the regular meeting. Mrs. Myers seconded the motion.

Mr. Hutchinson called for a vote – Yeas: Mr. Atkins, Mrs. Burton, Mr. Gault, Mrs. Myers, Mr. Hutchinson
Nays: None

The President declared the motion passed and the regular meeting adjourned at 6:40 P.M.

ATTEST:

William Hutchinson, President

Matt Reed, Chief Fiscal Officer

April 27, 2015