

**MARIETTA CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
111 Academy Drive  
Marietta, Ohio 45750  
January 8, 2018**

The Marietta City School District Board of Education held its organizational meeting on Thursday, January 8, 2018 at the Administrative Offices located at 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are placed on the Marietta City Schools website after board approval.

Franklin Antill, Chief Fiscal Officer, gave the oath of office to the new board members, Mark Duckworth, Stacey Hall, and Doug Mallett.

The President *pro tem*, Mr. Hutchinson called the organizational meeting to order at 9:05 A.M.

**Roll Call:**

Members Present: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett

Members Absent: None

The President *pro tem* invited all to join in the Pledge of Allegiance to the flag of the United States.

**Res. #2018-01**

The President *pro tem* invited nominations for the position of President of the Board of Education. Mr. Duckworth nominated Mr. Mallett for President of the Board of Education. Mr. Mallett accepted the nomination. The President *pro tem* invited other nominations for the position of President of the Board of Education. Mr. Hutchinson nominated Mr. Garrison. Mr. Garrison accepted the nomination. When no other nominations were heard, the President *pro tem* declared the nominations closed.

The President *pro tem* called for a vote on the nominations of Mr. Mallett and Mr. Garrison to be elected President of the Board of Education.

Mr. Hutchinson called for a vote for the nominated:

Yeas: Mr. Duckworth, Ms. Hall, Mr. Mallett, (for Mr. Mallett)

Nays: Mr. Garrison, Mr. Hutchinson

The President *pro tem* declared the nominee, Mr. Mallett, elected President of the Marietta City School District Board of Education with a vote of 3 to 2.

**Res. #2018-02**

Mr. Mallett invited nominations for the position of Vice President of the Board of Education. Mr. Mallett nominated Mr. Garrison for Vice President of the Board of Education. Mr. Garrison accepted

the nomination. Mr. Mallett invited other nominations for Vice President of the Board of Education. When no other nominations were heard, the President declared the nominations closed. Mr. Mallett then called for a vote on the nomination of Mr. Garrison to be elected Vice President of the Board of Education.

Mr. Mallett called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall,  
Mr. Hutchinson, Mr. Mallett  
Nays: None

Mr. Mallett declared the nominee, Mr. Garrison elected Vice President of the Marietta City School District Board of Education.

**Res. #2018-03** Mr. Duckworth moved and Mr. Hutchinson seconded the motion.

**I-1 BE IT RESOLVED**, that the Marietta City School District Board of Education appoint Mr. Garrison to the OSBA Legislative Liaison Committee for the 2018 calendar year.

The President called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr.  
Hutchinson, Mr. Mallett  
Nays: None

The President declared the resolution adopted.

**Res. #2018-04** Mr. Garrison moved and Mr. Hutchinson seconded the motion.

**I-2 BE IT RESOLVED**, that the Marietta City School District Board of Education appoint Mr. Duckworth to the OSBA Student Achievement Liaison for the 2018 calendar year.

The President called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall,  
Mr. Hutchinson, Mr. Mallett  
Nays: None

The President declared the resolution adopted.

**Res. #2018-05** Mr. Hutchinson moved and Mr. Duckworth seconded the motion.

**I-3 BE IT RESOLVED**, that the Marietta City School District Board of Education appoint Ms. Hall to the Washington County Career Center Board for the 2018 calendar year.

The President called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall,  
Mr. Hutchinson, Mr. Mallett  
Nays: None

The President declared the resolution adopted.

CONSENT AGENDA – Items I-4 – I-10

**Res. #2018-06** Mr. Hutchinson moved and Mr. Duckworth seconded the motion to accept the consent agenda items.

**I-4**

**WHEREAS**, Revised Code Section 3313.16 prescribe regulations for establishing special meetings of the Board of Education; therefore

**BE IT RESOLVED**, that the Marietta City School District Board of Education approve the following rules and regulations for holding special meetings for the 2018 calendar year:

In accordance with Section 3313.06 ORC, the President, Chief Fiscal Officer or any two board members may call a special meeting of the board by signing and sending written notice to all board members at least two days prior to the date of such meeting. Additionally, in accordance with Section 121.22 ORC, any news media or citizen requesting notification of special meetings and meeting the requirements of Section 122.22(F) ORC will receive notice at least twenty-four hours in advance; however, in the case of emergency meetings of the board, the news media or citizen will receive immediate notification of the time, place, and purpose of the meeting.

Executive Session:

The Board will hold executive sessions only at regular and special meetings for the following reasons:

- a. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee or official or student unless the employee or official or student requests a public hearing.
- b. The purchase of property for public purposes or the sale of property at competitive bidding.
- c. Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action.
- d. Preparing for, conducting, or reviewing negotiations or bargaining/ sessions with employees.
- e. Matters required to be kept confidential by federal law or rules or state statutes.
- f. Specialized details of security arrangements.

**I-5**

**BE IT RESOLVED**, by the Board of Education of the Marietta City School District, Washington County, Ohio,

**SECTION 1.** That the Auditor of Washington County be and he is hereby requested to issue an order to the Treasurer of Washington County to pay to the

CFO of this Board of Education such funds as may be available for distribution by said County Treasurer.

**SECTION 2.** That the President or Vice President be and he is hereby authorized to sign and the CFO to countersign the necessary documents to secure the semi-annual settlement with the County Treasurer during the calendar year 2018.

**SECTION 3.** That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2018.

**SECTION 4.** That the CFO of the Board be and he is hereby authorized and directed to certify a copy of this resolution to the County Auditor as may be necessary to make this resolution effective.

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**WHEREAS,** it is essential that the business affairs of the Marietta City School District Board of Education must be consistent and continuous to carry out the financial responsibilities of the Board; therefore

**BE IT RESOLVED,** that the Board of Education authorizes the CFO of the Board to invest funds that are not needed immediately allowing the Board of Education to earn the maximum interest possible, and

**BE IT FURTHER RESOLVED,** that all investments so made be presented to the Board of Education for approval at the next regular meeting.

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**WHEREAS,** all funds of the school district are deposited into an interest bearing account, with interest to be paid each month, and

**WHEREAS,** it is the duty of the Board of Education to assign the interest to any fund, other than the General Fund; therefore

**BE IT RESOLVED,** that the Marietta City School District Board of Education assign the interest earned on the Bond Retirement, all Food Services Funds, Euna Brown Trust Fund, and Auxiliary Services Fund, to the respective funds, with the interest to be calculated on the fund balance each month at the rate of interest paid on the NOW checking account, all other interest earned will stay in the General Fund.

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**WHEREAS,** if the collection of Real Estate Taxes for 2018 is delayed, the possibility would exist of an insufficient amount of money in the treasury of the school district to meet current operating costs of the district, and

**WHEREAS,** it will be necessary to obtain funds to meet and make payment of such demand, and

**WHEREAS,** there will come into the treasury of the district, current revenue for the present fiscal year and advance draws as soon as collection is made from the Real Estate and Personal Property Taxes, and

**WHEREAS**, this board is authorized by law to borrow money and issues notes in anticipation of the collection of such revenue which is deemed appropriate for the payment of such notes at maturity,

**BE IT THEREFORE RESOLVED**, that in anticipation of the receipts of such moneys and for the purpose of meeting payment of current operating demands, this Board of Education authorizes the President of the Board and the CFO to arrange for the borrowing of an amount required for meeting the payrolls and payment of bills from the depository offering the lowest interest rate the aggregate sum borrowed not to exceed \$500,000.00 and to mature in four (4) months or less; and that the President and CFO be and are authorized to execute and deliver notes therefore to secure the same, and place the moneys thus obtained to the account of the General Fund in the treasury of the school district, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be certified by the CFO to the County Auditor, and the certificate as to availability of funds be requested as needed to present to the bank.

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**WHEREAS**, it is essential that the business affairs of the Marietta City School District Board of Education must be consistent and continuous to carry out the financial responsibilities of the Board, and

**BE IT FURTHER RESOLVED**, that the practice of computing annual salary amounts rounded to the nearest dollar be continued, and

**BE IT FURTHER RESOLVED**, that the CFO be authorized to sign the warrants of the school district, and

**BE IT FURTHER RESOLVED**, that the Board of Education advised by the CFO of the requirement to purchase various products and services from the Ohio Industries for the Handicapped, Inc., a qualified non-profit agency for persons with severe disabilities (Ohio Revised Code Section 4115.34). The CFO also informed the Board of Education that from previous experience the products available are not of the same quality of the products currently being used and the prices are often higher; therefore

**BE IT RESOLVED**, that the Board of Education adopt this resolution to authorize the CFO of the Board and the Administration to carry out the intent of the adopted appropriation of meeting payroll obligations, purchasing, and paying the bills and other such affairs that permit an orderly operation of the schools (O.R.C. 3313.18).

**I-6**

**WHEREAS**, to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; therefore

**BE IT RESOLVED**, the authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 1, 2018 and remain in effect through December 31, 2018].

**I-7**

**WHEREAS**, to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer, and

**WHEREAS**, nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy; therefore

**BE IT RESOLVED**, the authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 1, 2018 and remain in effect through December 31, 2018].

**I-8**

**WHEREAS**, in the conduct of business of the Marietta City School District Board of Education, it is useful and efficient to utilize the services of individual members of the board on specific committees and as representatives to various district organizations; now therefore

**BE IT RESOLVED**, that the following appointments as submitted be accepted and agreed upon by the named members.

**I-9**

**WHEREAS**, the Marietta City Schools has entered into an agreement with Ohio Education Policy Institute to help provide credible information about public education policy, therefore

**BE IT RESOLVED**, to approve the membership to the Ohio Education Policy Institute, for a one year membership for \$1000.00, effective January 1, 2018.

**I-10**

**WHEREAS**, the Marietta City Schools has entered into an agreement with Proactive Health Solutions, LLC to provide the development of website design, therefore

**BE IT RESOLVED**, to approve the agreement with Proactive Health Solutions, LLC, for a one year membership, effective January 1, 2018.

Mr. Mallett called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall,  
Mr. Hutchinson  
Nays: None

The President declared the consent agenda items approved.

**Res. #2018-06b** Mr. Garrison made a motion and Mr. Mallett seconded that Marietta City School Board adopt as it's parliamentary authority governing meeting processes the Webster's New World Robert's Rules of Order – Simplified and Applied – Second Edition, in all cases in which it is not inconsistent with statute, administrative code, or the policies of the board of education, or other rules established by the Board.

The President called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett  
Nays: None

The President declared the motion passed.

**Res. #2018-07** Mr. Mallett made a motion to continue the organizational meeting in executive session to consider the employment of a public employee or official. Mr. Duckworth seconded the motion.

The President called for a vote: Yeas: Mr. Duckworth, Ms. Hall, Mr. Mallett  
Nays: Mr. Garrison, Mr. Hutchinson

The President declared the motion passed and the regular meeting to be in executive session at 12:35 PM.

**Res. #2018-08** Mr. Mallett made a motion to conclude executive session and to continue the regular meeting in open session at 1:00 P.M. Mr. Duckworth seconded the motion.

The President called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett  
Nays: None

**Res. #2018-09** Mr. Hutchinson made a motion to adjourn the organizational meeting. Mr. Garrison seconded the motion.

Mr. Mallett called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett  
Nays: None

The President declared the motion passed and the organizational meeting adjourned at 1:03 P.M.

January 8, 2018

**ATTEST:**

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J. Douglas Mallett, President

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Franklin Antill, Chief Fiscal Officer